

GUIDANCE SERVICES

Policy: Guidance services are available as part of Pearl River Community College's overall educational program.

Procedure:

Pearl River Community College recognizes the importance of a thorough program of academic advising. While it is ultimately the responsibility of the student to select and follow a program of study which will lead to his or her academic objectives, the College provides a structure of academic advising to assist students. Academic and career-technical counselors are available to assist students with educational, career, and personal concerns. The offices of the counselors are located in the Counseling, Advisement, and Placement Center in Crosby Hall on the Poplarville campus. Academic and career-technical counselors assist students at the Forrest County Center. Special needs students are served by Special Populations Coordinators at the Poplarville campus and the Forrest County Center. A counselor is also available for students being served by Student Support Services in Jefferson Davis Hall. Counselors are available at the Hancock Center at posted times and at other times upon request. Offices are open Monday through Friday from 8:00 a.m. until 4:00 p.m.

A student enrolling in online courses should contact the appropriate advisor. A current list of faculty and staff can be found on the PRCC web site at the following address: <http://www.prcc.edu>. Students are strongly encouraged to seek out academic advisement prior to registration. Counselors can also be reached by dialing (601) 403-1250 in Poplarville and (601) 554-5500 at the Forrest County Center.

The contents of the counseling sessions are held in strictest confidence and are not revealed to any person or agency except under the following circumstances:

1. If client (or, if client is a minor, his/her parents) gives written permission to release information.
2. If client is involved with a bonafide medical emergency, information may be given to medical personnel.
3. If research, management audits, financial audits, or program evaluations are conducted, information may be revealed but client will not be identified either directly or indirectly.
4. If an appropriate court order is received by the counselor.
5. If client reports any type of child abuse.
6. If client reveals information, which, in the counselor's judgement, indicates that he/she intends to harm himself/herself or someone else.