

GRADE APPEAL

Policy:

A student may appeal the final grade received for a course.

Procedure:

A student who is not satisfied with the final grade received for a course should first consult with the instructor of the course. If this consultation does not resolve the situation, the student should then consult the chair of the instructional department offering the course. If the department chair is unable to resolve the situation, the student should submit a written appeal to the appropriate administrator. This appeal must be received no later than 4:00 p.m. of the last day of regular classes of the next regular semester (fall or spring). A written appeal of a grade received in any course taken at the Forrest County Center should be submitted to the Vice President for Forrest County Operations. A written appeal of any grade received in a course at the Poplarville Campus or Hancock Center should be submitted to the Vice President for Poplarville Campus and Hancock Center. A written appeal of any academic course grade received in a class offered at a non-campus site should be submitted to the Vice President for General Education and Technology Services. A written appeal of any career / technical course grade offered at a non-campus site should be submitted to the Vice President for Economic and Community Development. Students enrolled in an online course provided by Pearl River Community College through the Mississippi Virtual Community College (MSVCC) should submit their grade appeal to the Director of eLearning. If the situation is not resolved by the Director of eLearning the student may submit an appeal to the Vice President for General Education and Technology Services. The decision on the grade reached by the appropriate Vice President will be final. No further appeal of a course grade is provided by the College.