
PEARL RIVER COMMUNITY COLLEGE

Vice President for Instruction
101 Highway 11 North
Box 5419
Poplarville, Mississippi 39470
(601) 403-1269
Fax (601) 403-1028

INSTRUCTOR APPLICATION

Thank you for your interest in a position at Pearl River Community College. Please note that instructors of academic transfer courses must have a Master's degree in the subject taught or a Master's degree in any field plus at least eighteen graduate semester hours in each subject taught. All graduate credit must have been earned at a regionally accredited institution.

To apply for a position at Pearl River Community College, the following items need to be submitted:

1. Application
2. Resume
3. Official Transcript(s)
4. Three Letters of Recommendation
5. Educational Philosophy

In addition to the above items, please fill out the following questionnaire:

Name: _____
Address: _____
Phone: _____
Full Time: _____ Adjunct: _____
Subject Area: _____
Location (campus): _____
Bachelor's Degree: _____
Master's Degree: _____
Doctor's Degree: _____
Other Degrees: _____

18 Graduate Hours in Teaching Field: Yes _____ No _____

**PEARL RIVER COMMUNITY COLLEGE
POPLARVILLE – HATTIESBURG, MS**

APPLICATION FOR EMPLOYMENT

Name _____
Last First Middle Maiden

Address _____

City/State/Zip _____ Email _____

Telephone (Home) _____ (Cell) _____ Social Security No. _____

Are you presently under contract? _____ When could you begin work? _____

Present Employer _____ Business Phone _____

Reason for Leaving
Last
Employment _____

Position Desired _____ Present Position _____

Campus/Branch Preference _____

Name of nearest relative not living with you _____

Address/City/State/Zip _____ Telephone _____

List co-curricular activities which you are prepared to coach or direct _____

List subjects in which you have 18 graduate hours or are otherwise qualified to teach _____

EDUCATION AND TRAINING (ATTACH TRANSCRIPT OF LATEST WORK) – List high school, college, graduate school, business college, technical schools, service schools and other training schools attended.

EDUCATION	From	/To	Major Field	Degree	Honors
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

EMPLOYMENT RECORD (Start with present or last position.)

<u>Name of Firm/Organization</u>	<u>Address</u>	<u>Position Title</u>	<u>From/To</u>

MEMBERSHIP IN ORGANIZATIONS. Include civic, fraternal, professional, religious and social. Please indicate position(s) of leadership which you have held or honors you received in any organization listed.

<u>Organization</u>	<u>Address</u>	<u>Leadership</u>	<u>Honors</u>

REFERENCES. List three (3) persons other than relatives or personal friends, who have knowledge of your work experience and/or education.

<u>Name</u>	<u>Address</u>	<u>Telephone</u>

I WISH THIS APPLICATION TO BE KEPT CONFIDENTIAL _____ YES _____ NO
(This confidentiality will apply to applicant's present employer only.)

Have you ever been found guilty of a criminal offense as a result of trial, entry of a plea of guilty, or plea of nolo contendere? ___ YES ___ NO If you answered yes, please attach a full explanation. A criminal background investigation will be conducted on every applicant prior to receiving an offer of employment.

I hereby authorize investigation of all statements contained in this application. I certify that such statements are true, and understand that misrepresentation or omission of facts called for in this form is cause for termination of employment without notice.

Signature _____ Date _____

Please mail completed application to:
Vice

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PRCC 05/07 Pop

Pearl River Community College
President for Instruction
Post Office Box 5419
1 Highway 11 North
larville, Mississippi 39470