Office of Financial Aid
Request for Special Circumstances Consideration
2015-2016

Independent Student

Dependent Student

Student Name

PRCC Student ID Number

Important Note: If financial circumstances regarding you and/or your parent(s) have changed since you filed for financial aid, please provide the following information and/or documentation. Information from this form, supporting documentation you provide, and data in your financial aid file will be reviewed concerning your request. Any adjustment made to your financial aid eligibility must meet Federal Compliance Audit guidelines.

Section I. The following procedures and/or documentation must be completed and/or provided to the Office of Financial Aid.

• A written statement that clearly explains the circumstances that resulted in a loss of family income from tax year 2014 to tax year 2015.
• For those family members who were employed in 2014, but who are no longer working, a statement from the former employer(s) that includes the dates of employment and year-to-date income amounts.
• Verification of all unemployment compensation received, or that will be received for 2014 must be provided from the Mississippi Employment Commission.
• Copies of student and parent(s) 2014 Federal Tax Transcripts from the Internal Revenue Service.
• Any additional information or documentation requested by the Office of Financial Aid.

Section II. Check the appropriate condition under which you are requesting a re-evaluation of your financial aid eligibility. Attach all required documentation to this form.

_____ You and/or your parents earned money in 2014, but are not presently working and expect to earn substantially less income in 2015.

_____ You and/or your parents received unemployment compensation and/or untaxed income or benefits in 2014, but have lost that income or benefit for 2015. Untaxed income and benefits include, but are not limited to:
  • Child Support
  • Untaxed retirement or disability benefits
  • Department of Human Services benefits

_____ You and/or parents were divorced or separated during tax year 2014. If divorced, you must supply a copy of the final divorce decree. If separated, you must provide a statement from the appropriate attorney indicating the date of separation and verification that the divorce has been initiated, or a notarized statement from each of your parents indicating date of separation and reason(s) divorce has not been initiated as of the date of this appeal.

_____ There has been a change in the family income situation due to the death of a spouse or a parent. Please provide a copy of the spouse’s or of the parent’s death certificate or a copy of the obituary.

_____ Medical Expenses: (This refers to outstanding medical expenses paid by the student and spouse or parents of a dependent student during 2014 or 2015 that can be documented.) Please provide documentation showing that you, your spouse, or your parents paid medical expenses that exceeded 15% of your yearly income. Documentation that shows that medical expenses have not and will not be paid by health insurance or other healthcare providers is most helpful.
# Family Income and Benefits Verification

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EMPLOYMENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHILD SUPPORT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OTHER Untaxed Income</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UNEMPLOYMENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workmen’s Compensation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL INCOME:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Student Certification**

IMPORTANT: Please read carefully before signing. This is considered a legal statement of certification for authenticity and intent purposes.

I hereby certify that all information contained in or attached to this request for re-evaluation status, including my personal statement and other documentation, is true and correct to the best of my knowledge. I swear or affirm that I have not knowingly or intentionally provided any false statements or fraudulent documents. I understand this application is being filed jointly by all applicable signatories. I further affirm that I understand that if I receive Federal or State student aid based on incorrect information, I will be required to repay these funds and that I may also be assessed penalties and fees from the appropriate governmental and/or lending agencies.

Student Signature ____________________________________________________________________________ Date ____________________________________________________________________________

Spouse Signature ____________________________________________________________________________ Date ____________________________________________________________________________

Parent Signature ____________________________________________________________________________ Date ____________________________________________________________________________

Approved by Office of Financial Aid

Denied by Office of Financial Aid

Official Signature ____________________________________________________________________________ Date ____________________________________________________________________________

Pearl River Community College offers equal education and employment opportunities. We do not discriminate on the basis of race, religion, color, sex, age, national origin, veteran status, or disability. For inquiries regarding the non-discrimination policies or to request accommodations, special assistance, or alternate format publication please contact Tonia Moody, ADA/Civil Rights Coordinator, at P.O. Box 5118, Poplarville, MS 39470.