



Certified Nursing Assistant (CNA) Woodall Center, Hattiesburg

Program Overview:

The Certified Nursing Assistant (CNA) program is a 96-hour program designed to help you learn the skills necessary to provide important, quality care. Our CNA training program makes it possible to embark on a rewarding, meaningful career that can make a difference to those in need. The program is made up of both classroom and clinical hours.

CNA is a training program sponsored by Pearl River Community College Workforce Education and is not eligible for college credit. Completion of the course will prepare the student to sit for the NNAAP Exam.

**Day Classes will meet Monday thru Friday
8:00 a.m. to 3:30 p.m. for 3 weeks.
Including two 8 - Hour Clinical Days**

**Night Classes will meet Tuesday and Thursday
4:00 p.m. to 8:00 p.m.**

Cost \$750

Class Expectations:

- ❖ Required to attend classroom, lecture, lab and clinical rotations to complete the program.
- ❖ Travel to clinical sites.
- ❖ Daily reading and course work.

Register for the class: To reserve a seat in the class, a complete application packet and payment is required. You must also complete the ACT WorkKeys Assessment test prior to turning in your packet.

The **Program Prerequisites** list is included to ensure you have a completed packet. All forms should be carefully completed and include all necessary documents.

**Classes are held at the Lowery Woodall Center,
906 Sullivan Dr., Hattiesburg, MS**

Pre-Requisite Checklist:

This packet lists all steps involved in making a complete application for the CNA Program. All pre-requisite costs are to be covered by the student. PLEASE READ ALL INFORMATION!

Read: Class Offering Dates (Page 1)	
Read: Workforce Education Training & Attendance Policies (Page 2) Sign: Policy Compliance Form (Page 3)	
Read: First Day of Class Checklist (Page 4)	
Read & Sign: Criminal Background History Information (Page 5-8)	
Complete Workforce Class Application	
Complete WorkKeys Assessment at Woodall Center	
Provide: TB Skin Test Results	
Provide: 10 Panel Drug Screen Results (Page 9)	

Included in your tuition:

1. CNA Student Workbook
2. Basic Life Support CPR
3. NNAAP Examination Fee

Pearl River Community College offers equal education and employment opportunities. The College does not discriminate on the basis of race, religion, color, sex, sexual orientation, gender identity, age, national origin, veteran status, or disability. For inquiries regarding the non-discrimination policies or to request accommodations, special assistance, or alternate format publications, contact Eddie Sandifer, ADA Coordinator, 101 Hwy 11 N., Poplarville, MS 39470 or 601-403-1215 or for inquires on Title IX, contact Alexandra Kennedy, Director of Resident and Student Life at 101 Hwy 11 N., Poplarville, MS 39470 or 601-403-1253.

Certified Nurse Aide Schedule of Spring 2022 Classes

Start Date

March 21, 2022

April 18, 2022

May 16, 2022

June 13, 2022

Completion Date

April 8, 2022

May 6, 2022

June 3, 2022

July 1, 2022

Spring Night Class

Tuesday January 18, 2022

Thursday May 5, 2022

****All classes are subject to funding availability and minimum class size requirements. Classes may be canceled if there aren't enough students registered to support the class or if funding changes. If the class is canceled due to low enrollment, we will move you to the next available class.**

Workforce Education Training Policies

The Workforce Education Division will operate its training/courses in accordance with the Pearl River Community College Student Handbook*.

The following items are of particular concern in Workforce Training Courses:

1. There will be no cell phone use in the classroom, lab or clinical areas.
2. Students must be properly dressed according to class requirements.
3. Each student will obtain and bring to class all required training tools and/or equipment.
4. Each student will obtain and bring to class their own textbooks or laboratory manuals.
5. There will be no eating or drinking in the classroom, lab or clinical areas.
6. Refreshment and restroom breaks will be scheduled for extended training periods.
7. Students will inform the instructor should an emergency arise in which they will not be able to attend class or need to leave the training area.
8. Smoking and other tobacco use is prohibited on all PRCC properties. This is a tobacco free campus.

Class Attendance

The goal of Pearl River Community College is to prepare students for the workforce by training job and employability skills. With this goal in mind the following attendance policy has been adopted by PRCC Workforce Education Division.

Regular and punctual attendance is required of all students enrolled in classes. Pearl River Community College has a specified number of days of attendance required for a student to receive credit for courses.

Absences

Students will be dropped from CNA after **four hours** of missed lecture time. No absences are allowed from clinical.

Tardies

A tardy is defined as missing up to ten (10) minutes of class. Two tardies constitutes an absence. A student is counted absent if more than ten minutes late to class or absent anytime more than ten minutes. Workforce students who are absent or tardy more than ten (10) minutes from a daily lab period will be counted absent for that lab period.

*The PRCC Student Handbook may be downloaded at <http://www.prcc.edu/current-students/student-handbook>

Policy Compliance Form

I, _____, have read and understand the Workforce Education training and attendance policies.

I certify all the information submitted in this application is accurate and true to the best of my knowledge.

I understand in the event I do not complete the training for any reason or am dismissed from this program, no refunds will be allowed.

Signature: _____

Date: _____

First Day of CNA Class Checklist:

To ensure you are ready for Day 1, please arrive on the first day prepared. Remember, class meets at the Lowery A. Woodall Center, 906 Sullivan Dr. Hattiesburg, MS.

1. Student ID: ID's will be made at the Woodall Center during the first week of class. This ID is needed for class and clinicals.
2. Students are required to wear **navy blue** scrubs and closed toe, all leather shoes. Scrubs are to be worn on day one of class.
3. Prepare for reliable transportation for each day of class. Public transit is available as needed with a stop located in the Woodall parking lot. Information provided here: <http://www.hattiesburgms.com/hct/>
4. Come to class prepared to learn. Paper, pencil, highlighter and notebook.

Criminal History Record Check Information as it pertains to CNA Students at Pearl River Community College

For the purpose of fingerprinting and criminal background history checks, the term “affidavit” means the use of

Mississippi State Department of Health (MSDH) Form # 210, or a copy thereof, which shall be placed in the individual student’s file.

A person signing an Affidavit must affirm that they **have NEVER been** convicted of **nor plead “nolo contender”** (no contest) to any felony, including, but not limited to the following:

1. Possession or sale of drugs
2. Murder
3. Manslaughter
4. Armed robbery
5. Rape
6. Sexual battery
7. Sex offense listed in Section 45-33-23, Mississippi Code of 1972
8. Child abuse
9. Arson
10. Grand larceny
11. Burglary
12. Gratification of lust
13. Aggravated assault
14. Felonious abuse and/or batter of vulnerable adult

If a person signs the affidavit required, and it is later determined that the person actually had been convicted of or pleaded guilty or no lo contendere (no contest) to any of the offenses listed herein, and the conviction or plea has not been reversed on appeal or a pardon has not been granted for the conviction or plea, the person is guilty of perjury as set out in Section 43-11-13, Mississippi Code of 1972. The licensed facility and Pearl River Community College shall immediately institute termination proceedings against the student pursuant to the facility’s policies and procedures.

Pearl River Community College may, at any time, request a background check at the student’s expense. *If the student is unable to pass the background check; they will be unable to participate in the clinical training required for completion of the program, therefore, student will unable to complete the program.*

Definitions

Possession or Sale of Drugs: Found guilty of having, holding, or selling of illegal substances

Murder: The unlawful killing of a human being by another with malice aforethought, either expressed or implied

Manslaughter: The unlawful killing of another without malice, either expressed or implied; which may be either voluntarily, upon a sudden heat, or involuntarily but in commission of some unlawful act

Rape: Forced intercourse without consent

Sexual Battery: Hitting or touching a person on his/her clothes or anything he/she is holding in way that indicates sex or sex acts

Arson: The malicious burning of one's own property or another's with intent to defraud or prejudice an insurer thereof

Burglary: The breaking and entering the house or property of another with intent to commit a felony therein, whether the felony be actually committed or not

Felony: a crime more serious than a misdemeanor

Felonious: of the nature of or referring to a felony

Felon: Someone guilty of a felony/has a felony conviction

Felony Possession or sale of drugs: Found with having; holding, or making sale of some illegal drug in an amount as to result in a felony

Armed Robbery: To take property from a person with force and use of some type of weapon.

Grand Larceny: Theft of item(s) valued over \$250.00

Burglary: The act of breaking into a place for the purpose of stealing

Aggravated assault: An unlawful threat to use force against another which causes them to be fearful.

Felonious abuse or Battery of a Vulnerable Adult: To attack, use force or blows against a person who is elderly **or** above age 65 or against a person over age 18 with mental or physical disabilities and infirmities who is unable to fend off an attacker. Further includes any adult residing in a long term care facility

Carnal knowledge: sexual knowledge/information about sex

Unnatural Intercourse: sex acts not accepted as normal

Adultery: Voluntary sexual acts between unmarried persons

Fornication: Sexual acts between unmarried persons

Kidnapping: To take away and hold by force

Intent to Ravish: Attempt to rape

Enticing a child: Offering something to a person under 18 years of age in order to cause them to cease resistance.

Prostitution: The act of offering sex or sex acts for money

Gratification of Lust: Touching a person, usually a child, under age 18 for lustful or sexual purpose

Dissemination of sexually oriented material: Distribution of sexually oriented/ graphic material to material to persons under 18 years of age

Exploitation of children: To use a **person** under 18 years of age for one's own selfish ends



Child Abuse: Conduct toward an emancipated child under 18 years of ages by the parents, guardian, or other person, who cares for, has custody of or authority over the child. There are four degrees of abuse: First Degree-occurs when the defendant knowingly or intentionally causes serious physical or mental abuse. Second Degree-Occurs when the defendant willfully abandons the child, fails to provide food, clothing or shelter necessary for the child's welfare, or commits a reckless act which results in serious physical or mental harm. Third Degree-occurs when the defendant knowingly or intentionally causes some physical harm to the child. Fourth Degree- occurs when the defendant abandons the child, or willfully fails to provide food, clothing or shelter necessary for the child's welfare, or commits a reckless act, which results in some physical harm to the child.

I have read the above information and it has been explained to me.

Printed Name: _____

Signature: _____ Date: _____

State of Mississippi

Before me, a Notary Public in and for the County of _____ and State aforesaid, personally appeared the undersigned _____ who, After being by me duly sworn did state upon his/her oath as follows:

- a. That the affiant is currently enrolled at Pearl River Community College in a healthcare professional/Workforce program or is an applicant for such program
- b. That the affiant has not been convicted of or pleaded guilty or no lo contendere to a felony of possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sex offense listed in Section 46-33-23(f), Mississippi Code of 1972, child abuse, arson grand larceny, burglary, gratification of lust; aggravated assault; or felonious abuse and/or battery of a vulnerable adult; that has not been reversed on appeal or for which pardon has not been granted.
- c. That the affiant understands that a fingerprint/background check may be required at any time by Pearl River Community College in accordance with section 37-29-232 of the Mississippi Code and any information gained through such query that indicates a conviction of any of the offences listed above will result in termination of enrollment.
- d. The affiant also understand that any future background checks conducted by licensure boards or employers which yields information pertaining to conviction of those crimes listed above as well as others may cause said licensure board or employer to refuse licensure or employment.

Name of Affiant (Printed) _____
Signature of Affiant

SWORN TO AND SUBSCRIBED BEFORE ME, this _____ day of _____, 20 _____

Signature of Notary Public _____
My Commission Expires

Drug Screen Form

Participants: Please present this form when requesting a drug screen.

I, _____, am enrolling in a Workforce Education Training program at Pearl River Community College that requires a 10-panel drug screen. I the student am responsible for the cost of the drug screen.

Results may be submitted to:
Michael Yarbrough
Pearl River Community College
Workforce Project Manager
myarbrough@prcc.edu
906 Sullivan Drive
Hattiesburg, MS 39401
601-554-4643

Student Signature

Date

PRCC Workforce Development Participant Information Sheet

All information is confidential and for use only by Pearl River Community College.
All fields are required.

Have you taken the ACT WorkKeys Assessment at PRCC? Yes No
 Have you been enrolled in Adult Education (GED) at PRCC anytime during the last 12 months? Yes No

Social Security #: _____

Name:

Last _____ First _____ Middle Initial _____ Preferred Name _____

Date of Birth: (MM/DD/YYYY) _____ **Gender:** Male _____ Female _____

Race:

American Indian and Alaska Native _____ Asian _____ African American _____
 Native Hawaiian and Other Pacific _____ White _____ More than one race _____

Hispanic or Latino: Yes _____ No _____

Highest Level of Education:

Less than High School _____ High School Degree/GED _____ Some College (no degree) _____
 Associate's Degree _____ Bachelor's Degree _____ Graduate/Professional Degree _____

Contact Information:

Address _____

City _____ State _____ Zip _____ County _____

Email _____ Phone Number _____

Alternate Phone _____

Employment Status: Employed _____ Retired _____ Unemployed _____

Employment Type: Full-time _____ Part-time _____ Seasonal _____

Most Recent (or Current) Employer: _____

Please check all that apply: Veteran _____ Disabled _____

Signature: _____ **Today's Date:** _____

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