

Photoshop Elements 4

Media Services and Learning Lab Guidelines

Learning Lab

- You will need to ask for **Photoshop Elements 4 software on table 5 - computers 25, 26, 29, 30 in the learning lab.**
- When you sign at the Media Desk in please put your teacher's name (**Charleen Null**) and what class
- Please do not ask learning lab people how to do anything in this software as they will not be able to answer your questions.
- **Bring a jump drive** with you to save your work on. Be careful not to save to hard drive as all documents will be erase at the end of the day automatically.

Media Services – Cynthia Schafer

- **Please make appointment** with me before coming over, I am a one person office and can be very busy at times.
- If I am not in the Media Services Office (next to the bound periodicals and before you enter Learning Lab) ask the circulation desk to call me.
- Write down your questions and/or things you would like to do with your pictures. I will try to accommodate our one on one meeting to help you meet your needs.
- If you need help downloading pictures, please bring all cables/camera and something to save to. If you should forget your cables, I do have a card reader.

Learning Software Highlights

- Opening and Finding Pictures
- How to get around in the Software Environment
- Editing Windows- Quick/Standard
- Corrections to Photo – Levels, Contrast, Brightness
- Explaining Tools
- Selecting image or parts of image
- Cropping
- Changing Color
- Understanding Layers
- Filters
- Undo/Redo
- Printing
- Saving

Making Photo Creations

- You will need to purchase a jump drive as large as possible because your pictures will use large amounts of memory and you will need extra space to save your modified pictures.
- Read pages listed below to learn how to do projects. Be aware that the projects in the book talk about web/manual pictures. Use your class pictures to do these projects.
- **You are required to complete 4 out of 5 of these projects.**
- Original and modified pictures will need to be saved and printed to show what you have learned with Photoshop Elements 4. They must be labeled as to which project you chose.

Introduction to Photoshop Elements 4

Read Lesson 1, pages 4-20

Do the Hands on Projects

- 1.2 – pages 10-12 Open a photo
- **1.3 – pages 13-14 Crop a photo**
- 1.4 – pages 15-16 Save your Edits

Enhancing Your Images

- Read about rotate, straightening, and cropping a picture, pages 63-65
- Read about repairing a photo, pages 76-85

Do the Hands on Projects

- 3.1 – pages 64-65 Rotate and straighten a photo

Project 1

- 3.1 – pages 89-90 Crop a picture

Project 2

- 3.7 – pages 82-85 Healing brush and clone stamp
- Use clone stamp to clone an object within your picture twice. Use Healing Brush to remove a small bad area in your photo

Do the Skill Builder

- 3.3 – pages 90-92 Retouch and Repair a picture

Selections

- Read about selecting – Rectangular Marquee, Lasso, Polygonal Lasso, and Magic Wand, pages 139-156

Do the Hands on Projects

- 5.1 – pages 142-144 Marquee tool
- 5.2 – pages 146-148 Polygonal Lasso
- 5.3 – pages 149-150 Magic wand
- 5.5 – pages 154-156 Feathering

Do Skill Builder

Project 3

- 5.2 – page 172-173 Vignette using marquee tool (elliptical) and feathering

Layers

- Read layers, pages 157-166
- Do the Hands on Projects
- 5.6 – page 161 Create new layer
- 5.7 – pages 163-164 Work with layer

Project 4

- 5.8 – pages 165-167 Copy and paste a selection in the same picture
- Make collage with layers by completing 5.8 hands on project
- See Example on page 157

Tinting Photo

- Read pages 341-350
- Do Hands on Projects
- 10.6 – pages 343-344, Adjust brush settings and paint

Project 5

- 10.7 – pages 347-349, Hand tint a photo*
- Skill Builder
- 10.2 – pages 354-356, Hand tint an old photo

Must do 1 of these 3 options

- Create slide show and save on CD
- Place pictures in folders and save on CD
- Print pictures and place in photo album
- Read pages 200-205 to do the slide show option
- Do the Hands on Projects
- 6.5 – pages 200-203 Create a slide show* of final pictures to be burned to CD*

You will need to bring CD-RW for Media Services to burn for you preferably as early as possible and no later than 1 week prior to due date.

Resources on the Internet

Type in what version of Photoshop Elements and what you want to do

About.com

Adobe.com

Project Examples: Do 4 out of 5

Original

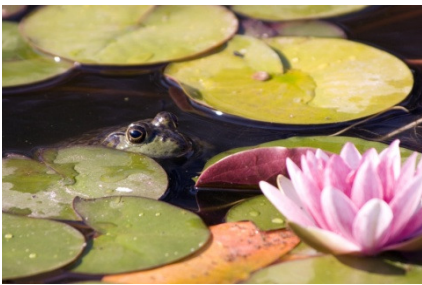


Modified



Project

Project 1
Crop



Project 2
Clone



Project 3
Vignette



Project 3
Collage 2
Different Pictures



Project 5
Sepia/
Spot color