

# SOFTWARE DESCRIPTIONS AND LESSONS

## Question Designer Software Presenter (Windows Network Version)

English Composition I (ENG 11113) On Level

**Lessons:**

- 01 Critically Reading Nonfiction
- 01 Vocabulary
- 02 Critically Reading Emily Dickinson
- 02 Vocabulary
- 03 Loretta Lynn
- 03 Vocabulary
- 04 Judy Garland & Louis Armstrong
- 04 Vocabulary
- 05 Elvis Presley & The Beatles
- 05 Vocabulary
- 06 Stevie Wonder
- 06 Vocabulary
- 07 Critically Reading Nonfiction
- 07 Vocabulary
- 08 Modern Parenting
- 08 Vocabulary
- 09 Childhood Summers
- 09 Vocabulary
- 10 Animals and Genetics
- 10 Vocabulary
- 11 Teenage Pregnancy
- 11 Vocabulary
- 12 There Was A Nation
- 12 Vocabulary
- 13 Mama and Miss Jordan
- 13 Vocabulary
- 14 Critical Skills of Comprehension

- 14 Vocabulary
- 15 The Emphera
- 15 Vocabulary
- 16 Critically Reading Excerpts
- 16 Vocabulary
- 17 Red Badge of Courage
- 17 Vocabulary
- 18 Adventures of Huck Finn
- 19 A Tale of Two Cities
- 19 Vocabulary
- 20 Puppet Masters
- 20 Vocabulary
- 21 The Scarlet Letter
- 22 Introduction to Poetry
- 23 Mending Wall
- 24 Miniver Cheevy
- 25 There is No Frigate Like a Book
- 26 Richard Cory
- 27 Stopping by the Woods on a Snowy Eve
- 28 A White Heron
- 29 The Day Elvis Died
- 30 Walter Mitty
- 31 A Gift of the Magi
- 32 The Open Window
- 33 Why I Live at the PO
- 34 Out of the Fray
- 35 Introduction to Literature
- 36 Comparing Drama and Fiction
- 37 The Will
- 38 The Glass Menagerie
- 39 Sunday Costs Five Pesos

## SOFTWARE DESCRIPTIONS AND LESSONS

### PRACTICAL GRAMMAR I (Queue) Windows Based Networked

**Description:** Each program in this package except for the review Disks presents a series of related concepts in grammar, Explains each concept, tests the understanding of the student, gives examples and presents exercises to strengthen understanding. **PRACTICAL GRAMMAR I** has a supplementary workbook that accompanies the lessons. This program should be used with ENG 1103 students. below level.

**Lessons:** Parts of Speech I

1. Nouns I
2. Nouns II
3. Pronouns
4. Verbs
5. Verb Phrases
6. Summary
7. Review Assignment I
8. Review Assignment II
9. Review Assignment III
10. Progress Test

Parts of Speech II

1. Adjectives and Articles
2. Adverbs
3. Prepositions
4. Conjunctions
5. Interjections
6. Summary

7. Review Assignments I
8. Review Assignments II
9. Progress Test/Part A
10. Progress Test/Part B

#### **Pronouns**

1. Kinds of Pronouns
2. Kinds of Pronouns II
3. Four Pronoun Types
4. Adjective Pronouns
5. Adjective Exercise
6. Possessive Pronouns
7. Summary
8. Assignment 1
9. Assignments 1 - 2
10. Assignments 3 - 4

#### **Agreement of Pronoun with Antecedent**

1. Antecedents
2. Gender Agreement
3. Gender Exercise I
4. Gender and Number
5. Gender Exercise II
6. Compound Agreement
7. Agreement
8. Adjective Agreement
9. Assignment
10. Progress Test

#### **Case of Nouns and Pronouns**

1. Introduction
2. Noun Case Practice
3. Case of Pronouns
4. Pronoun Case Practice
5. Possessive Case I

6. Possessive Case II
7. Possessive Case III
8. Summary Part 1
9. Summary Part 2
10. Progress Test

#### **Complements of Verbs**

1. The Direct Object I
2. The Direct Object II
3. Transitive and Intransitive Verbs
4. The Indirect Object
5. Linking Verbs
6. Linking Verbs Complements
7. Summary
8. Assignment 1-2
9. Assignments 3
10. Progress Test

#### **Comprehensive Grammar Review I**

1. Parts of Speech
2. Types of Sentences
3. Subject/Verb
4. Verbs/Pronouns
5. Adjectives/Adverbs
6. Capitalization
7. Plurals I
8. Usage I
9. Plurals II
10. Usage II

#### **Modifiers\_Adjectives**

1. Kinds of Adjectives
2. Predicate Adjectives
3. Nouns as Adjectives
4. Adjectives/Comparison

5. Degrees
6. Irregular Adjectives
7. Exercise 1
8. Summary
9. Assignments 1-2
10. Progress Test

### **Nouns**

1. Nouns
2. Capitalization
3. Using Capital Letters
4. Plural Forms of Nouns
5. More Noun Plurals I
6. More Noun Plurals II
7. Summary
8. Assignment 1
9. Assignment 2
10. Assignment 3

### **Principal Parts of Verbs**

1. Basic Forms of Verbs
2. Troublesome Verbs
3. Exercises 1-2
4. Exercises 2-3
5. Lie and Lay
6. Rise and Raise
7. Assignments 1-2
8. Assignments 2-3
9. Progress Test

### **Sentence Patterns**

1. Kinds of Sentences
2. Inverted Order
3. Sentence Patterns I
4. Sentence Patterns II

5. **There Sentences**
6. **Summary**
7. **Assignment 1**
8. **Assignment 2**
9. **Assignment 3**
10. **Progress Test**

#### **The Sentence**

1. **Subject and Predicate**
2. **Complete Subject/Predicate**
3. **Simple Subject/Predicate**
4. **Compound Subject/Predicate**
5. **Sentence Fragments**
6. **Summary**
7. **Assignment 1**
8. **Assignment 2**
9. **Progress Test**

# SOFTWARE DESCRIPTIONS AND LESSONS

## PRACTICAL GRAMMAR II (Queue) Windows Networked

**Description:** Each program in this package except the review presents a series of related concepts in grammar, explains each concept, tests the understanding of the student, gives examples and presents exercises to strengthen understanding. This program should be used with ENG 1203. \*below level

**Lessons:** Adverbial Clauses

1. Subordinate Conjunctions
2. Exercise 1
3. Expression of Ideas
4. Exercises II-III
5. Clauses of Comparison
6. Exercise IV
7. Summary
8. Assignments 1-2
9. Assignments 3-4
10. Progress Test

Agreement of Subject and Verb

1. Person and Number
2. Exercise 1-3
3. Collective Nouns
4. Contractions
5. Indefinite Pronouns
6. Special Cases
7. Summary
8. Assignments 1-2
9. Assignments 3-4
10. Progress Test

### **Complex Sentences-Adjective Clauses**

1. **The Complex Sentence**
2. **Exercise**
3. **Adjective Clauses**
4. **Who and Whom**
5. **Restrictive Clauses**
6. **Summary**
7. **Assignment 1**
8. **Assignment 2**
9. **Assignment 3**
10. **Progress Test**

### **Compound Sentences**

1. **Simple Sentences**
2. **Compound Sentences**
3. **Exercise I**
4. **Use of the Semicolon**
5. **Transitional Words**
6. **Exercise II**
7. **Summary**
8. **Assignment 1**
9. **Assignment 2-3**
10. **Progress Test**

### **Comprehensive Grammar Review - Part 2**

1. **Parts of Speech/Subject and Predicate**
2. **Complements/Kinds of Sentences**
3. **Verbs/Adjectives/Adverbs**
4. **Agreement**
5. **Phrases/Pronouns**
6. **Subordinate Clauses**
7. **Plurals of Nouns**
8. **Plurals and Capitals**
9. **Correct Usage**

## 10. More Correct Usage

### Gerunds

1. A Dual Nature
2. The Gerund Phrase
3. Exercise 3
4. Modifiers and Gerunds
5. The Dangling Gerund
6. Summary
7. Assignment 1
8. Assignment 2
9. Assignment 3
10. Progress Test

### Infinitives

1. Nature of Infinitives
2. Infinitives-Adjectives
3. Infinitives-Adverbs
4. Complements
5. Modifiers
6. The Sign "To"
7. Summary
8. Assignments 1-2
9. Assignments 3-4
10. Progress Test

### Noun Clauses

1. Noun Functions
2. More Noun Functions
3. Appositive Nouns
4. Introductory Words
5. Exercise
6. Summary
7. Assignments 1
8. Assignments II

9. **Assignments III**
10. **Progress Test**

### **Participles**

1. **The Nature of Verbals**
2. **Forms of Participles**
3. **The Participial Phrase**
4. **Dangling Participles**
5. **Verb Phrases**
6. **Summary**
7. **Assignment 1**
8. **Assignment 2**
9. **Assignment 3**
10. **Progress Test**

### **Prepositional Phrases**

1. **Preposition and Object**
2. **Exercise**
3. **Adverbial Phrases**
4. **Phrasal Prepositions**
5. **Prepositional Objects**
6. **Correct Usage I**
7. **Correct Usage II**
8. **Assignments 1-2**
9. **Assignments 3**
10. **Progress Test**

### **Problems with Use of Infinitives**

1. **The Infinitive Clause**
2. **"To Be" As Infinitive**
3. **Special Uses**
4. **More Uses**
5. **Summary**
6. **Assignment 1**
7. **Assignment 2**

8. Assignment 3
9. Progress Test

#### **Punctuation Review**

1. Period and Comma
2. More Use of Commas
3. Exercises 1 and 2
4. Commas Continued
5. Exercises 4,5 and 6
6. Semicolon and Colon
7. Four Punctuation Types
8. Quotation Marks
9. Use of Apostrophe
10. Exercises 10, 11, and 12

#### **The Tense of Verbs**

1. The Six Tenses
2. The Perfect Tenses
3. Specific Verbs
4. Progressive Forms
5. Emphatic Forms
6. "Shall" and "Will"
7. Mixed Tenses/Summary
8. Assignments 1-2
9. Assignments 2-3
10. Progress Test

#### **Verb, Voice and Mood**

1. Active and Passive Voice
2. Passive: Helping Verbs
3. Passive: When to Use
4. The Mood of Verbs
5. Exercise
6. Summary
7. Assignment 1

8. **Assignment 2**
9. **Assignment 3**
10. **Progress Test**

## SOFTWARE DESCRIPTIONS AND LESSONS

### PRACTICAL GRAMMAR III (Queue) Windows Networked

**Description:** The PRACTICAL GRAMM III series is designed to serve as an introduction review of selected advanced topics in grammar for students in high school, college, or adult education classes. Although PRACTICAL GRAMMAR III presents many of the same topics as the lessons in PRACTICAL GRAMMAR I AND II, PRACTICAL GRAMMAR III covers these topics in more depth. The sentences used in the examples and exercises tend to be more difficult, and the responses required of the students are more varied and demanding. This program should be used for ENG 1113 an ENG 1123 students. This program provides a score for each lesson worked.\*on and above levels.

**Lessons:** Case and Gender of Nouns and Pronouns

1. Pronoun Reference
2. Vague Antecedents
3. Exercise I
4. Pronoun Agreement
5. collective and Compound Nouns
6. Exercise II
7. Overall Review I
8. Overall Review II

Clauses and Whole Sentences

1. What are clauses
2. Using Main Clauses
3. Subordinate Clauses
4. Noun and Adjective Clauses

5. The Adverb Clause
6. Using Subordinate Clauses
7. Review
8. Types of Sentences
9. Overall Review I
10. Overall Review II

#### Comparing Gerund Participials and Infinitive Phrases

1. Phrases and Clauses
2. Kinds of Phrases
3. Participial Phrases
4. Sentence Structure
5. Gerunds
6. Gerund Phrases
7. Infinitive Phrases I
8. Infinitive Phrases II
9. Overall Review I
10. Overall Review II

#### Eight Parts of Speech

1. The First Four
2. More First Four
3. Nouns and Pronouns
4. Verbs
5. Adjectives
6. Adverbs
7. Conjunctions
8. Prepositions
9. Interjections and Review
10. More Review

#### Gerund of Noun and Pronoun

1. Noun Function
2. Function Review I
3. Function Review II

4. More Noun Functions
5. Number
6. The Subjective Case
7. The Objective Case
8. The Possessive Case
9. Special Possessives
10. Review

### **Managing Sentences**

1. Kinds of Sentences
2. Faults in Structure
3. Exercise I
4. Agreement
5. Compound Subjects
6. Indefinite Subjects
7. Form and Meaning
8. More Agreement
9. Exercise II
10. Overall Review

### **Patterns of Sentences**

1. Word Order
2. Sentence Patterns
3. Action and Being Verbs
4. Verb Inflection
5. The Subject
6. The Complement
7. Compound Elements
8. Kinds of Sentences
9. Review Questions I
10. Review Questions II

### **Verb, Voice, Tense and Mood**

1. Verb Importance
2. Verb Inflection Tense

3. **Using Tenses**
4. **Mood**
5. **Voice**
6. **Problem Verbs**
7. **Confusing Verbs**
8. **Overall Review I**
9. **Overall Review II**

## SOFTWARE DESCRIPTIONS AND LESSONS

### ALLWRITE

#### (McGraw-Hill) Windows Networked

**Description:** ALLWRITE is a comprehensive computer program in grammar, rhetoric, research, and other writing skills important to success in college. It is designed to be used as an addition to the textbook assigned by you instructor. Like a textbook, ALLWRITE is interactive. That means it can provide immediate responses to your work and give you advice about how to improve.

ALLWRITE is divided into 15 chapters. Each chapter is subdivided into two or more objectives. For each objective, there are help sections: virtually every objective has Practice questions, Pre and Posttests, and Glossary of terms.

**\*All lessons have a Pretest, Posttest and Practice**

**Lessons:** Chapter 1 Sentence Building Blocks

Objective 1: Learn Parts of Speech

Objective 2: Master Phrases and Clauses

Chapter 2 Sentence Structure

Objective 3: Find and Correct Sentence Fragments

Objective 4: Find and Correct Fused Sentences and Commas

Objective 5: Combine Sentence Parts

Chapter 3 Sentence Logic

- Objective 6: Avoid Misplaced Modifiers**
- Objective 7: Avoid Dangling Modifiers**
- Objective 8: Maintain Parallelism**
- Objective 9: Avoid Verb Tense and Voice Shifts**

#### **Chapter 4 Subject and Verb Agreement**

- Objective 10: Use Singular Verbs with Singular Subjects**
- Objective 11: Make Verbs Agree with Compound Subjects**
- Objective 12: Work with Phrases and Clauses Between Subject**
- Objective 13: Maintain Agreement When Using "One" Word**
- Objective 14: Maintain Agreement When Using "Either/Or"**
- Objective 15: Maintain Agreement Using Collective Nouns**

#### **Chapter 5 Pronoun/Antecedent Agreement**

- Objective 16: Maintain Agreement Between Pronouns and Their Antecedent**
- Objective 17: Avoid Sexist Pronouns**

#### **Chapter 6 Verb Tenses, Moods, and Voices**

- Objective 18: Master the Past, Present and Future Tenses**
- Objective 19: Learn the Perfect and Progressive Tenses**
- Objective 20: Use Linking Verbs, Helping Verbs, Gerunds**
- Objective 21: Keep Verb Tenses Consistent**
- Objective 22: Learn the Indicative, Imperative, Subjunctive**
- Objective 23: Learn the Active and Passive Voices**

#### **Chapter 7 Pronouns**

- Objective 24: Learn Five Pronoun Types**
- Objective 25: Use the correct Pronoun Case**
- Objective 26: Master Relative Pronoun Problems**

**Objective 27: Make Pronouns Refer to Nouns**

## **Chapter 8 Adjectives and Adverbs**

**Objective 28: Learn to Identify Adjective Types**

**Objective 29: Learn to Place Adjectives in a Sentence**

**Objective 30: Learn to Compare Adjectives**

**Objective 31: Learn to Use Participles**

**Objective 32: Learn to Use Adverbs**

**Objective 33: Learn to Use Adjectives and Adverbs with Sentences**

## **Chapter 9 Word Choice**

**Objective 34: Avoid Sexist Language**

**Objective 35: Include Necessary Words**

**Objective 36: Use Appropriate Tone**

**Objective 37: Avoid Cliches**

**Objective 38: Use the Correct Word**

## **Chapter 10 Wordiness**

**Objective 39: Avoid Repetition**

**Objective 40: Be Direct**

## **Chapter 11 Punctuation**

**Objective 41: Learn End Punctuation with Four Sentence Types**

**Objective 42: Use Commas in Compound Sentences**

**Objective 43: Use Commas After Introductory Elements**

**Objective 44: Use Commas to Separate Items in a Series**

**Objective 45: Use Commas Around Nonrestrictive Modifiers**

**Objective 46: Use Commas Between Coordinate Adjectives**

**Objective 47: Use Commas in Date, Addresses, Numbers**

**Objective 48: Use Commas for Special Purposes**

**Objective 49: Learn When Not to Use a Comma**

**Objective 50: Learn Three Uses for the Semicolon**

**Objective 51: Learn Four Uses for the Colon**

## **Chapter 12 Other Marks of Punctuation**

**Objective 52: Learn to Use Quotation Marks**

**Objective 53: Learn to Use a Dash and Parentheses**

**Objective 54: Master the Apostrophe**

## **Chapter 13 Mechanics**

**Objective 55: Capitalize the First Word of a Sentence, Proper Nouns**

**Objective 56: Follow Other Rules for Capitalization**

**Objective 57: Other Capitalization Do's and Don'ts**

**Objective 58: Master Numbers and Italics**

**Objective 59: Learn Six Important Rules for Spelling**

**Objective 60: Master the Hyphen**

## **Chapter 14 Writing Paragraphs and Essays**

**Objective 61: Learn Five Ways to Gather Information**

**Objective 62: Focus on Central Idea**

**Objective 63: Write Unified Paragraphs**

**Objective 64: Maintain Coherence in and Between Paragraphs**

**Objective 65: Learn Four Patterns to Arrange Details in a Paragraph**

## **Chapter 15 Learn How to Write Research Papers**

**Objective 67: Learn to Use Library Resources**

**Objective 68: How to Take Notes**

**Objective 69: Learn to Put Researched Material into Your Writing**

**Objective 70: Compile a Works-Cited and a Reference Page**

## SOFTWARE DESCRIPTIONS AND LESSONS

### CREATIVE WRITING SKILLS (Queue) DOS Version

**Description:** **CREATIVE WRITING SKILLS** is a versatile program that provides an easy-to-use, built-in word processor with writing exercises on a wide variety of subjects. **CREATIVE WRITING SKILLS** also comes with reproducible student worksheets that provide practice and reinforcement of skills covered in the program. The worksheets are divided into two sections: Pencil Practice and Tool Task. 1 copy \*above level

- Lessons:**
1. Writing Stories
  1. Using Your Imagination
  2. Writing Jokes and Skits
  3. Writing Fables
  4. Story Structure
  5. Poetry
  6. Point of View
  7. Writing Critiques

## SOFTWARE DESCRIPTIONS AND LESSONS

### READING ABOUT ENGLISH LITERATURE (Queue) Windows Version Networked

**Description:**        **READING ABOUT ENGLISH LITERATURE** provides an outline of English literary history, intended to be used as an introduction or reviews by high school and college students. The program presents chronological surveys of the most significant periods and works in English Literature. This program is organized into ten module lessons. Each lesson consists of ten to twenty multiple choice and fill-in-the-blank questions based on short reading passages. \*above level

**Lessons:**            **Reading About English Literature Part 1**

1.    **Early Literature**
2.    **More and Donne**
3.    **William Shakespeare**
4.    **Shakespeare II**
5.    **Modern English**
6.    **Early 17<sup>th</sup> Century**
7.    **The 17<sup>th</sup> Century**
8.    **Classicism**
9.    **The 18<sup>th</sup> Century Novel**
10. **Review**

**Reading About English Literature Part 2**

1.    **Romanticism-Poetry**
2.    **Romanticism - Prose**
3.    **Victorian Non-Fiction**
4.    **The Victorian Novel**
5.    **Victorian Poetry**
6.    **Early 20<sup>th</sup> Century**
7.    **The 20<sup>th</sup> Century**

8. The 20<sup>th</sup> Century Novel
9. Late 20<sup>th</sup> Century
10. Review

## SOFTWARE DESCRIPTIONS AND LESSONS

### PRACTICAL COMPOSITION II CLEAR AND LOGICAL SENTENCES (Queue) Windows Networked Version

**Description:** The PRACTICAL COMPOSITION II series provides tutorials on the rules of good writing, together with practice material that should enable the students to write clear and logical sentences. The specific topics covered are: unity of thought, complete sentences, main clauses, use of clauses for clarity, conjunctions, omission of articles and prepositions, correct and effective comparisons and poetic comparisons. This program provides a score printout.  
\*above level

**Lessons:**

Logical Clear Sentences Pt 1

1. Sentence Sense
2. Sentence Fragments
3. Clauses I
4. Clauses II
5. Conjunctions I
6. Conjunctions II
7. Incorrect Omissions I
8. Incorrect Omissions II
9. Comparisons

Logical Clear Sentences Pt 2

1. Awkward Sentences
2. Ineffectiveness
1. Parallelism
2. Shifted Sentences
3. Parallel Review
4. Shift Review
5. Sentence Variety
6. Organization
7. Summary

## **SOFTWARE DESCRIPTIONS AND LESSONS**

### **BASIC ENGLISH COMPOSITION II: PARAGRAPHS (Victoria Learning Systems) Windows Networked Version**

**Description:**        **BASIC ENGLISH COMPOSITION II** has been designed to help secondary students and college students develop practical writing skills. This program provides a score printout.

- Lessons:**
- I.     The Parts of a Paragraph**
    - 1.    What is a Paragraph?
    - 2.    Paragraph Overview
    - 3.    Topic Sentence I
    - 4.    Topic Sentence II
    - 5.    Topic Sentence Review
    - 6.    The Body
    - 7.    Body Review
    - 8.    Summary and Conclusion
    - 9.    Summary Review
  
  - II.    Improving Your Paragraphs**
    - 1.    Topic Sentences
    - 2.    Topic Sentences Review
    - 3.    Sentence Variety
    - 4.    Transitional Words
    - 5.    Transitional Review
    - 6.    Making Comparisons
    - 7.    Comparisons Review
    - 8.    Overall Review

### **III. The Purpose of a Paragraph**

- 1. Giving Information I**
- 2. Giving Information II**
- 3. Explaining Ideas I**
- 4. Explaining Ideas II**
- 5. Asking Information**
- 6. Art of Persuasion**
- 7. Telling A Story I**
- 8. Telling A Story II**

## SOFTWARE DESCRIPTIONS AND LESSONS

### BUILDING WRITING SKILLS: WRITING PARAGRAPHS F (Queue) Windows Version Networked

**Description:** This extraordinary series takes a comprehensive approach to developing writing skills. It is designed for students working on a sixth grade level or above. Specific skills are first introduced, then reinforced and expanded. This program provides a score printout. \*on level

- Lessons:**
- I. Writing Main Ideas and Topic Sentences
    - 1. Recognizing Paragraphs 1
    - 2. Recognizing Paragraphs 2
    - 3. Defining Paragraphs 1
    - 4. Defining Paragraphs 2
    - 5. Dialogue in Paragraphs 1
    - 6. Dialogue in Paragraphs 2
    - 7. Main Idea I
    - 8. Main Idea II
    - 9. Main Idea III
    - 10. Main Idea IV
  
  - II. Writing Main Ideas and Topic Sentences
    - 1. Topic Sentences 1
    - 2. Topic Sentences 2
    - 3. Topic Sentences 3
    - 4. Topic Sentences 4
    - 5. Detail Sentences 1
    - 6. Detail Sentences 2
    - 7. Detail Sentences 3
    - 8. Detail Sentences 4
  
  - III. Writing Detail Sentences

1. **Sensory Words 1**
2. **Sensory Words 2**
3. **Sensory Words 3**
4. **Sensory Words 4**
5. **Facts 1**
6. **Facts 2**
7. **Facts 3**
8. **Facts 4**

#### **IV. Writing Detail Sentences**

1. **Feelings 1**
2. **Feelings 2**
3. **Feelings 3**
4. **Feelings 4**
5. **Comparing 1**
6. **Comparing 2**
7. **Comparing 3**
8. **Comparing 4**

#### **V. Writing Detail Sentences**

1. **Contrasting 1**
2. **Contrasting 2**
3. **Contrasting 3**
4. **Contrasting 4**
5. **Examples 1**
6. **Examples 2**
7. **Opinions 1**
8. **Opinions 2**

#### **VI. Writing Better Paragraphs**

1. **Narrative Paragraphs 1**
2. **Narrative Paragraphs 2**
3. **Narrative Paragraphs 3**
4. **Narrative Paragraphs 4**

5. Descriptive Paragraphs 1
6. Descriptive Paragraphs 2
7. Descriptive Paragraphs 3
8. Descriptive Paragraphs 4

## VII. Writing Better Paragraphs

1. Explanatory Paragraphs 1
2. Explanatory Paragraphs 2
3. Explanatory Paragraphs 3
4. Explanatory Paragraphs 4
5. Persuasive Paragraphs 1
6. Persuasive Paragraphs 2
7. Persuasive Paragraphs 3
8. Persuasive Paragraphs 4

## SOFTWARE DESCRIPTIONS AND LESSONS

### HOW TO DO RESEARCH: LIBRARY SKILLS (Queue) Windows Version Networked

**Description:** HOW TO DO RESEARCH was designed to supplement library instruction in research skills for students. This program provides a score printout. \*all levels

**Lessons:**

1. Choosing a Topic
9. Using the Library
10. Reference Resources
11. The Reader's Guide
12. Evaluating Resources
13. Preliminary Bibliography
14. Notetaking
15. Outlining
16. Data Bases
17. On-Line Services

## **SOFTWARE DESCRIPTIONS AND SOFTWARE**

### **WRITE IT RIGHT (Merit) Windows Networked**

**Description:** This program helps students to correct errors in writing. It provides a variety of problems as well as review for reinforcement. Each lesson is self-directing. This program provides a record management program and printouts. \*all levels.

**Lessons:** I. Level 6

Run-Ons  
Sentence Fragments  
Misplaced Modifiers I  
Shifts in Tense

II. Level 7

Parallel Structure I  
Faulty Placement of Relative Pronoun  
Illogical Comparisons  
Review

III. Level 8

Misplaced Modifiers II  
Shifts in Person  
Parallel Structure II  
Review

IV. Level 9

Fused Sentences

**Unclear Pronoun Reference  
Repetition  
Review**

**V. Level 10**

**Dangling Modifier  
Shifts in Voice  
Parallel Structure III  
Review**

**VI. Level 11**

**Final Review**

**VII. Other Grammatical Errors that appear throughout  
the above lessons include:**

**Agreement of Subject and Verb  
Usage  
Unclear Meaning  
Agreement of Pronoun and Antecedent  
Adverb/Adjective Confusion  
Double Negatives  
Plural/Possessive Confusion  
Wrong Verb Form  
Misused Prepositions  
Comparative Form of Adjectives  
Spelling**

## **SOFTWARE DESCRIPTION AND LESSONS**

### **WRITING STYLE DEMONS SKILLS LEVELS 7-10 (Merit) Windows Networked**

**Description:** Each level contains many **WRITING STYLE DEMONS** on topics. The program helps students recognize common problems in writing style. Sentences contain up to four highlighted choices, one of which may be identified as faulty sentence structure, unclear meaning, illogical thought, grammatical shift, or one of several other writing problems. The program provides explanations that teach the underlying grammatical concepts. Each lesson is self-directed. The program includes a game and an individual **DEMON** drill. This program provides a management system and score printouts. \*all levels

**Lessons:**

**I. Level 1 (for below average student)**  
 Misplaced Modifiers I  
 Sentence Fragments I  
 Misuses of Conjunctions I  
 Shifts in Tenses  
 Illogical Comparisons  
 Lack of Agreement (pronoun/antecedent)  
 Mixed Construction  
 Lack of Agreement (subject/verb agreement I)  
 Comma Fault  
 Dangling Modifiers I  
 Unclear Pronoun Reference  
 Superfluous Words

**II. Level 2 (for the average to good student)**  
 Faulty Parallelism I  
 Misplaced Modifiers I  
 Lack of Agreement (subject/verb agreement II)

**Sentence Fragments II**  
**Shifts in Person**  
**Dangling Modifiers II**  
**Misuses of Conjunctions II**  
**Run-On Sentences**  
**Omitted Prepositions**  
**Split Constructions I**  
**Squinting Modifiers**  
**Weak Pronoun Reference**

**III. Level 3 (for good to excellent students)**

**Omitted Verbs**  
**Misplaced Modifiers III**  
**Misuses of Conjunctions III**  
**Split Constructions II**  
**Sentences Fragments III**  
**Shifts in Voice**  
**Incomplete Comparisons**  
**Faulty Parallelism II**  
**Faulty Tense**  
**Faulty Coordination**  
**Misuses of Conjunctions IV**  
**Sentence Fragments IV**

## SOFTWARE DESCRIPTIONS AND LESSONS

### THE AMERICAN TALKING DICTIONARY (Softkey CD-ROM)

**Descriptions:** THE AMERICAN HERITAGE TALKING DICTIONARY puts the full power of a world-renowned dictionary inside your computer—plus a lot more!! Thousands of words are instantly at students' fingertips, complete with full definitions, parts of speech proper usage, homographs, word origins and idioms. This program will pronounce words for the students. The students may hunt for words just by their meaning with WORDHUNTER. Use the WILD-CARD feature to find words quickly find anagrams and synonyms using this program. This program may be used with all levels of students.

## SOFTWARE DESCRIPTIONS AND LESSONS

### QUESTION DESIGNER (Question Mark Computing) Windows Networked

**Descriptions:** QUESTION MARK is computer program that allows the instructor to deliver tests, exams, tutorials, and other kinds of assessment. Using the software, you enter questions on any topic into the computer; students respond to the questions on-screen, and computer can mark and analyze their answers. QUESTION MARK is suitable for use both by individual trainers and teachers, seeking to create test for their students. There are several different ways in which users can answer a question on Question Designer:

1. Multiple Choice
2. Multiple Response
3. Graphical Hotspot
4. Numeric Question Answer
5. Text Questions

The program provides grades and score reports.

**Lessons:** Composition 2 - Literary Terms 1  
 Composition 2 - Literary Terms 2  
 DEV 2 Sentences Fragments and Run-Ons  
 DEV 2 Subject/Verb Agreement  
 ENG-Apostrophe Explanation  
 ENG-Apostrophe Exercises  
 ENG-Capitalization Exercises  
 ENG-Capitalization Explanation  
 ENG-Colon-Semicolon Explanation  
 ENG-Colon-Semicolon Exercises  
 ENG-Comma Exercises  
 ENG-Comma Explanation

**ENG-Coordination Explanation**  
**ENG-Coordination Exercises**  
**ENG1103/1203 Final**  
**ENG1103/1203 Terms**  
**ENG1203 Test1**  
**ENG2 Midterm**  
**Othello 1**  
**Othello 2**  
**TG1 Historical Dates**  
**TG2 The Principles of Language**  
**TG3 Phonemic Alphabet**  
**TG4 The Alphabet**  
**TG5 Indo-European**  
**TG Terms**  
**Deng1-Identifying Subjects**  
**Deng10-Compound Sentences**  
**Deng11-Adjectives and Adverbs**  
**Deng12-Good vs Well**  
**Deng13-Comparatives and Superlatives**  
**Deng14-Comparative & Superlatives**  
**Deng15-Identifying Antecedents**  
**Deng16-Pronoun/Antecedent Agrmet**  
**Deng17-Pronoun Agreement**  
**Deng18-Pronoun Reference**  
**Deng19-Pronoun Case**  
**Deng2-Identifying Subjects**  
**Deng20-Spelling**  
**Deng21-Past Tense of Regular Verbs**  
**Deng22-Past Tense of Be**  
**Deng23-forms of Can and will**  
**Deng24-Past Tense/Irregular Verbs**  
**Deng25-Past Participles**  
**Deng26-Past & Present Perfect Tenses**  
**Deng27-Present Perfect Can & Will**  
**Deng28-Pronoun Case Who/Whom**  
**Deng29-Intensive/Reflexive Pronouns**  
**Deng3-Identifying Verbs 1**  
**Deng30-Shifts in Tense**

Deng31-Subject Verb Agreement  
Deng32-Subject Verb Agreement  
Deng33-Subject Verb Agreement  
Deng34-Subject Verb Agreement  
Deng35-Exact Words  
Deng36-Shifts in Voice  
Deng37-Misplace Modifiers  
Deng38-Dangling Modifiers  
Deng39-Pronoun Antecedent Agreement  
Deng4-Nouns, Pronoun, and Verbs  
Deng40-Commas: Dates and Addresses  
Deng41-Contractions and Possessives  
Deng42-Capitalization  
Deng43-Identifying Subjects  
Deng44-Prepositional Phrases  
Deng45-Prepositions  
Deng46-Verbs  
Deng47-Action Verbs  
Deng48-Verbs  
Deng49-Minor Punctuation  
Deng5-Run-Ons and Comma Splices  
Deng50-Minor Punctuation  
Deng6-Fragments  
Deng7-Sentence Types  
Deng8-Compound Sentences  
Deng9-Verb Tense  
Langan1-Run-Ons  
Langan10-Standard & Irregular Verbs  
Langan11-Capital Letters  
Langan12-Parallelism  
Langan13-Misplaced & Dangling Modifiers  
Langan14-Pronouns  
Langan15-Quotation Marks  
Langan16-Apostrophes  
Langan17-Effective Words Choice  
Langan18-Commonly Confused Words  
Langan19-Colons  
Langan2-Semicolons

Langan21 -Commas  
Langan22-Capitalization  
Langan23-Pronouns  
Langan24-Adjectives and Adverbs  
Langan25-Pronouns  
Langan26-Adjectives and Adverbs  
Langan27-Pronouns  
Langan28-Adjectives and Adverbs  
Langan29-Clauses and Phrases  
Langan30-Compound Subjects  
Langan4-Commas  
Langan5-Semicolons and Commas  
Langan6-Subjects and Verbs  
Langan7-Subject/Verb Agreement  
Langan8-Standard English Verbs  
Langan9-Irregular Verbs  
Pt. 5:22 Fragment Quiz  
Pt. 5:22.1 Fragments  
Pt. 5:22.2 Fragments  
Pt. 5:22.3 Fragments  
Pt. 5:22.4 Fragments  
Pt. 5:23.1 Run-Ons  
Pt. 5:23.2 Run-Ons  
Pt. 5:23.3 Run-Ons  
Pt. 5:23.4 Run-Ons  
Pt. 5:23.5 Run-Ons Quiz  
Pt. 5:24.1 Subject Verb Agreement  
Pt. 5:24.2 Subject Verb Agreement  
Pt. 5:24.3 Subject Verb Agreement  
Pt. 5:24.4 Subject Verb Agreement  
Pt. 5:24.5 Subject Verb Agreement Quiz  
Pt. 5:25.1 Verb Problems  
Pt. 5:25.2 Verb Problems  
Pt. 5:25.3 Verb Problems  
Pt. 5:25.4 Verb Problems  
Pt. 5:25.5 Verb Problems Quiz  
Pt. 5:26.1 Pronouns  
Pt. 5:26.2 Pronouns

Pt. 5:26.3 Pronouns  
Pt. 5:26.4 Pronouns  
Pt. 5:26.5 Pronouns Quiz  
Pt. 5:27.1 Adjective & Adverb  
Pt. 5:27.2 Adjective and Adverb  
Pt. 5:27.3 Adjective and Adverb  
Pt. 5:27.4 Adjective and Adverb  
Pt. 5:27.5 Adjective and Adverb Quiz  
Pt. 6:28.1 Misplaced/Dangling Modifier  
Pt. 6:28.2 Misplaced/Dangling Modifier  
Pt. 6:28.3 Misplaced/Dangling Modifier  
Pt. 6:28.4 Misplaced/Dangling Modifier  
Pt. 6:28.5 Misplaced/Dangling Modifier Quiz  
Pt. 6:30.1 Parallelism  
Pt. 6:30.2 Parallelism  
Pt. 6:30.3 Parallelism  
Pt. 6:30.4 Parallelism  
Pt. 6:30.5 Parallelism Quiz  
Pt. 8:36.1 Commas  
Pt. 8:36.2 Commas  
Pt. 8:36.3 Commas  
Pt. 8:36.4 Commas  
Pt. 8:36.5 Commas Quiz  
Pt. 8:37.1 Apostrophes  
Pt. 8:38.1 Quotation Marks  
Pt. 8:39.1 Other Punctuation  
Pt. 8 Other Punctuation Quiz  
Skills1-Steps in Writing  
Skills10-Commas and Semicolons  
Skills11-Commas & Semicolons  
Skills12-Standard English Verbs  
Skills13-Irregular Verbs  
Skills14-Subject/Verb Agreement  
Skills15-Parallelism  
Skills16-Capital Letters  
Skills17-Quotation Marks  
Skills18-Apostrophes  
Skills19-Commonly Confused Words

**Skills2-Topic Sentences**  
**Skills3-Unity in Scratch Outlines**  
**Skills4-Specific Words and Details**  
**Skills5-Transitions**  
**Skills6-Time and Emphatic Order**  
**Skills7-Sentence Fragments**  
**Skills8-Run-Ons**  
**Skills9-Commas**

**Under Question Designer Harbrace 14<sup>th</sup> Edition**

**CH01 Sentence Sense**  
**CH02 Sentence Fragments**  
**CH03 Comma Splices/Fused Sent**  
**CH04 Adjectives and Adverbs**  
**CH05 Pronouns and Case**  
**CH06 Agreement**  
**CH07 Verbs**  
**CH09 Capitals**  
**CH1-7 Review**  
**CH10 Italics**  
**CH11 Abbreviations, Acronym, Number**  
**CH12 Commas**  
**CH9-12 Review**  
**CH13 Unnecessary Commas**  
**CH14 The Semicolon**  
**CH15 The Apostrophe**  
**CH16 Quotation Marks**  
**CH17 Period and Other Marks**  
**CH18 Spelling and Hyphenation**  
**CH19 Good Usage**  
**CH20 Exactness**  
**CH21 Conciseness**  
**CH22 Clarity and Completeness**  
**CH18-22 Review**  
**CH23 Sentence Unity: Consistency**  
**CH24 Subordination/Coordination**  
**CH25 Misplaced & Dangling Modifiers**  
**CH26 Parallelism**

<b>CH27</b>	<b>Consistency Avoiding Shifts</b>
<b>CH28</b>	<b>Pronoun Reference</b>
<b>CH29</b>	<b>Emphasis</b>
<b>CH30</b>	<b>Variety</b>

**For Figurative Language:**

1. **Literal & Figurative Language**
2. **Making Comparisons**
3. **Literal & Figurative Language**
4. **Literal & Figurative Language**
5. **Making Comparisons**
6. **Simile**
7. **Alfred Lord Tennyson: Poetry**
8. **Carson McCullers: Prose**
9. **Emily Dickinson: Poetry**
10. **Helen Keller: Prose**
11. **Langston Hughes: Poetry**
12. **Literature & Figurative Language**
13. **Making Comparisons**
14. **Metaphors**
15. **Personification**
16. **Poetry: Emily Dickinson**
17. **Prose: Marjorie Waters**
18. **Simile**
19. **Stephen Crane: Prose**
20. **The Brother Grimm: Prose**
21. **Thomas Hardy: Poetry**

**For Developmental English I**

- P01 Sentences & Fragments**
- P02 Sentences & Fragments**
- P03 Coordination**
- P03 Coordination**
- P04 Subordination**
- P05 Subordination**
- P06 Subordination**
- P07 Linking Sentences**
- P08 Linking Sentences**

P09	Run-Ons and Commas
P10	Run-Ons and Commas
P11	Verbs in Order
P12	Verbs in Order
P13	Subject/Verb Agreement
P14	Subject/Verb Agreement
P15	Verb Tenses
P16	Verb Tenses
P17	Pronouns
P18	Pronouns
Test02	Sentences and Fragments
Test03	Coordination
Test04	Subordination
Test05	Linking Sentences
Test06	Run-Ons and Commas
Test07	Verbs in Order
Test08	Subject/Verb Agreement
Test09	Verb Tenses
Test10	Pronouns

## SOFTWARE DESCRIPTIONS AND LESSONS

### PRACTICAL COMPOSITION III: SELECTING THE BEST APPROACH

#### (Queue) Windows Networked Version

**Description:** PRACTICAL COMPOSITION II breaks down written composition into four types for the purpose of analysis, and shows when to use each type and how to combine types for effective communication.

- Lessons:**
1. Description
  2. Narration
  3. Argumentation
  4. Exposition
  5. Blending
  6. Style
  7. Intro/Conclusions
  8. First Draft
  9. Revision
  10. Summary

## SOFTWARE DESCRIPTIONS AND LESSONS

### PRACTICAL COMPOSITION IV: MAKING SENTENCES WORK

#### (Queue) Windows Networked Version

**Description:** PRACTICAL COMPOSITION IV helps students to write more effective sentences. The program discusses various aspects of sentence unity, logic, and coherence. It also covers parallelism and stylistic variety. The program presents examples to illustrate each point and asks students to decide which sentences are effective and which are not.  
\*on and above levels

- Lessons:**
1. Sentence Unity
  2. Sentence Logic
  3. Careful Phrasing
  4. Review
  5. Sentence Coherence
  6. Parallelism I
  7. Parallelism II
  8. Sentence Variety
  9. Overall Review I
  10. Overall Review II

## SOFTWARE DESCRIPTIONS AND LESSONS

### READING CRITICALLY NON-FICTION

Level 5

Level 6

Level 7

Level 8

#### (Merit Software) Windows

**Description:** The program helps students to read nonfiction material critically. Students develop the ability to answer inference and factual questions through a variety of exercises, including writing their own sentences. The program provides interactive prompts and voice vocabulary which helps students with word recognition. If students are having difficulty, they are given context clues and help words. Each set contains selections on two levels. Students advance at their own pace without teacher intervention. Multiple student record keeping includes an on-screen teacher to student comment option.

This computer-Assisted-Instruction program is designed for students with average to good reading comprehension. There are 18 texts, 9 in a lower range and 9 in a higher range. There are three texts in each round. The student's understanding of each text is tested in four parts: (1) Vocabulary Match, (2) Choosing Key Words, (3) Using Key Words, (4) Student's Own Sentence.

In part 1, the student reads the text and is shown three or four consecutive highlighted words seen both on a match list and in context. He/she then selects the best replacement or definition for each word from among multiple choice answers provided.

In part 2A, the student reads a question based on the text and selected, from three choices, on key word or term that could be used in a sentence to answer the question. IN part 2B, the student is given another question and chooses, from four possible choices, two key words or terms that could be used in a sentence to answer that question.

In part 3, the student is asked to answer the question from part 2B, using one or both of the correct terms exactly as given. Students are encouraged to write complete sentences; this requires greater concentration and longer focus than giving a single-word answer. The sentence must begin with a capital letter, have appropriate end punctuation, and include at least two words in addition to the answer choice words.

In part 4, the student is asked to answer a final question on the text, using his/her own words. The computer then provides a sample sentence that the student can compare with his/her own sentence to see if they express s similar idea.

Students must get at least 70% on part 1 to go on to part 2 and 70% on part 2 to on to part 3. Score reports are available for this program.

## SOFTWARE DESCRIPTIONS AND LESSONS

### REAL WRITING

#### (Bedford/St. Martin) Windows Networked

**Description:**           **Interactive Tests and Practices:**  
 This program will help you identify areas of strengths and give students opportunities to practice editing skills. Each exercise set is accompanied by helpful examples and explanations. The program also includes topic-specific tips for each chapter of exercises.

**Interactive Writing:**  
 This program will guide students through the process of writing college papers. Each assignment has resources to help you as you write, as well as explanations and examples for that type of writing. Also includes is a PROFILE of SUCCESS for each assignment you read. Accompanies Text.

**Lessons:**               **Tests and Exercises:**

#### I.     The Four Most Serious Errors

#### 22-   FRAGMENTS: INCOMPLETE SENTENCES

22.1 Fragments That Start with Prepositions

22.2 Fragments That Start with Dependent Words

22.3 Fragments That Start with -ing Verbs

22.4 Fragments That Start with an Example or  
 Explanation

22.5 Sentence Fragments Review (1)

22.6 Sentence Fragments Review (2)

#### 23-   RUN-ONS: TWO SENTENCES JOINED INCORRECTLY

23.1 Correcting by Adding a Period

23.2 Correcting by Adding a Comma and a Conjunction

23.3 Correcting by Adding a Semicolon

- 23.4 Correcting by Making a Dependent Clause
- 23.5 Run-On Review (1)
- 23.6 Run-On Review (2)
- 24- PROBLEMS WITH SUBJECT/VERB AGREEMENT
  - 24.1 Problems with the Verbs Be, Have, and Do
  - 24.2 Subject and Verb Separated by a Prepositional Phrase
  - 24.3 Subject and Verb Separated by a Dependent Clause
  - 24.4 Problems with Compound Subjects
  - 24.5 Problems with When the Subject is an Indefinite Pronoun
  - 24.6 Problems when the Verb Comes Before the Subject
  - 24.7 Subject/Verb Agreement Review
- 25- Verb Problems: Mistakes in Verb Form and Verb Tense
  - 25.1 Regular Verbs in the Present Tense and Past Tense
  - 25.2 Be and Have in the Present Tense
  - 25.3 Irregular Verbs in the Past Tense
  - 25.4 Present Perfect Tenses
  - 25.5 Past Perfect Tenses
  - 25.6 Active and Passive Voice
  - 25.7 Verb Problems Review

## II. Other Grammar Concerns

- 26- Pronouns: Using Substitutes for Nouns
  - 26.1 Indefinite Pronouns and Collective Nouns
  - 26.2 Avoiding Ambiguous, Vague, or Repetitious References
  - 26.3 Using the Right Pronoun with Compound Subjects and Objects
  - 26.4 Using the Right Pronoun in Comparison
  - 26.5 Choosing Between Who and Whom

- 27- **Adjectives and Adverbs: Describing Which One? and How?**
  - 27.1 **Choosing Between Adjectives and Adverbs**
  - 27.2 **Comparative and Superlative Forms**
  - 27.3 **Good, Well, Bad and Badly**
- 28- **Misplaced and Dangling Modifiers: Avoiding Confusing Details**
  - 28.1 **Avoiding Misplaced and Dangling Modifiers (1)**
  - 28.2 **Avoiding Misplaced and Dangling Modifiers (2)**
- 29- **Coordination and Subordination: Joining Ideas**
  - 29.1 **Using Coordination to Join Two Sentences**
  - 29.2 **Using Subordination to Join Two Sentences**
- 30- **Parallelism: Balancing Ideas**
  - 30.1 **Correcting Errors in Parallelism (1)**
  - 30.2 **Correcting Errors in Parallelism (2)**
- 31- **Sentence Variety: Putting Rhythm in Your Writing**
  - 31.1 **Improving Sentence Variety (1)**
  - 31.2 **Improving Sentence Variety (2)**
- 32- **ESL Concerns: Areas of Special Interest to Nonnative Speakers**
  - 32.1 **Using Articles**
  - 32.2 **Using Verbs**
  - 32.3 **Using Prepositions**
  - 32.4 **Placing Adjectives in the Correct Order**
  
- III. **Word Use**
- 33- **Word Choice: Avoiding Language Pitfalls**
  - 33.1 **Improving Word Choice**
- 34- **Commonly Confused Words: Avoiding Mistakes with Sound**
  - 34.1 **Using the Right Word (1)**
  - 34.2 **Using the Right Word (2)**
  - 34.3 **Using the Right Word (3)**
- 35- **Spelling: Using the Right Letters**
  - 35.1 **Using the Six Spelling Rules (1)**
  - 35.2 **Using the Six Spelling Rules (2)**
  - 35.3 **Using the Six Spelling Rules (3)**
  - 35.4 **Correcting Spelling Mistakes (1)**

### **35.5 Correcting Spelling Mistakes (2)**

#### **IV. Punctuation and Capitalization**

##### **36- Commas**

**36.1 In a Series**

**36.2 In a Compound Sentence**

**36.3 After Introductory Word Groups**

**36.4 To Set Off Appositives and Interrupters**

**36.5 With Adjective Clauses**

**36.6 In Other Situations**

##### **37- Apostrophes**

**37.1 To Show Ownership**

**37.2 In Contractions and with Letters, Numbers, and Time**

##### **38- Quotation Marks**

**38.1 Direct and Indirect Quotations (1)**

**38.2 Direct and Indirect Quotations (2)**

**38.3 Quotation Marks for Direct Quotations and Certain Titles**

##### **39- Other Punctuation**

**39.1 Colons, Semicolons, Parentheses, Dashes, and Hyphens (1)**

**39.2 Colons, Semicolons, Parentheses, Dashes, and Hyphens (2)**

##### **40- Capitalization: Using Capital Letters**

**40.1 Capitalizing (1)**

**40.2 Capitalizing (2)**

#### **I. Interactive Writing Software**

**1. Introduction**

**2. Description**

**3. Definition**

**4. Illustration**

**5. Process Analysis**

**6. Comparison/Contrast**

**7. Narration**

**8. Classification**

## 9. Argument

## **SOFTWARE DESCRIPTIONS AND LESSONS**

### **Practical Composition I: Making Words Work (Windows Networked Verion**

**\*On-Above Level (use with ENG 1113 & 1123)**

#### **Lessons:**

- 1. Exactness**
- 2. Specific and General**
- 3. Little vs Big Words**
- 4. Foreign Words**
- 5. Slang Words**
- 6. Trite Words (cliches')**
- 7. Overused Phrases**
- 8. Summary**

## **SOFTWARE DESCRIPTIONS AND LESSONS**

### **Practical Composition V: Using Words Correctly (Windows Networked Version**

**\*On-Above Level (use with ENG 1113 & 1123)**

#### **Lessons:**

- 1. Shade of Meaning (denotation and connotation)**
- 2. Precise Meanings**
- 3. Triteness (figures of speech)**
- 4. Overall Review**

## **SOFTWARE DESCRIPTIONS AND LESSONS**

### **Final Draft**

#### **\*On-Above Level (Creative Writing)**

**Description:**

**Final Draft, is the number one choice among Hollywood's professional writers. It is designed to help students write movie scripts, TV episodes, and stage plays.**

## SOFTWARE DESCRIPTIONS AND LESSONS

### Inspiration Software Windows 35 Site Licenses

**Description:** A Software program that helps you think and learn visually. Inspiration allows you to create a picture of your ideas or concepts in the form of a diagram. It also provides an integrated outlining environment to help you develop your ideas into organized written documents. Inspiration's combination of visual and linear thinking deepens understanding of concepts, increases memory retention, develops organizational skills and taps creativity.

When you work with visual representation of ideas, you easily see how one idea relates to the others. Learning and thinking become active than passive. You discover where your deepest knowledge lies, and where the gaps in your understanding are. When you create a visual map of ideas, you can recall the details better than if you had read a paragraph. That's because you can see it in your mind.

If you have an idea that you want to expand, whether it's an idea for a written document or to map out a plan, Inspiration can help you organize your thoughts and save you time. Use the visual diagramming part of the program to work with your ideas to arrange them and group them—in other words, to clarify your thinking.

When you need a different kind of structure, you can use the outlining part of the program to organize your ideas in outline form. Inspiration's outlining environment is perfect for creating structure for written documents, speeches and plans.

**Examples:****Concept Maps****Idea Map****Webs****Storyboards****Language Arts Character****Language Arts Comparison****Language Arts Literary Web**

## **SOFTWARE DESCRIPTIONS AND LESSONS**

### **Reasoning Skills Windows Networked**

**Description:** This program was designed to provide college students with an informative and challenging introduction to the study of logic. This program also focuses on three levels of comprehension: the cognitive, factual or literal level, the interpretive or inferential level, and the evaluative or critical level.

**Lessons:**

- Reading and Thinking I**
  - Reading and Thinking I-Part 1**  
**Modules 1-9**
  - Reading and Thinking I-Part 2**  
**Modules 1-9**
- Reading and Thinking II**
  - Reading and Thinking II-Part 1**  
**Modules 1-10**
  - Reading and Thinking II-Part 2**  
**Modules 1-7**
- Reading and Thinking III**
  - Reading and Thinking III-Part 1**
    - 1. Trips**
    - 2. Islands**

3. Neighbors
4. Vacation
5. Sailing
6. Lisa's Parents
7. Explorers
8. Cousins
9. Mystery Story

#### Reading and Thinking III-Part 2

1. The Orchestra
2. Bunsen Burners
3. The Outdoors
4. Squadrons
5. Slavery
6. Daphne and Apollo
7. Tom Sawyer
8. Kevin

#### Reading and Thinking IV

##### Reading and Thinking IV-Part 1

1. David Cooperfield
2. Alice in Wonderland
3. Gentle Art of Laugh-Making
4. The Purloined Letter
5. The Legend of Sleepy Hollow
6. Cupid - A Crook
7. Hard Times
8. The Gusher

##### Reading and Thinking IV-Part 2

1. The Enchanted hat
2. The House of the Seven Gables
3. A Doll's House
4. Hedda Gabler
5. William Wordsworth
6. William Shakespeare
7. Assorted Poetry

## **8. More Assorted Poetry**

### **Reading and Critical Thinking**

#### **Literal Reading Skills:**

- 1. Context/Word Meaning**
- 2. Mincemeat**
- 3. Veterinarian**
- 4. Sequence**
- 5. The Runaway Pond**
- 6. Space Survival**
- 7. Remembering Details**
- 8. Utah's Bad Man**
- 9. Raising Trout**
- 10. The White House**

#### **Inferential Thinking Skills I**

- 1. The Main Idea**
- 2. Luxury on Wheels**
- 3. Clockwork Bees**
- 4. Where Insects Roam**
- 5. Info Adequacy**
- 6. British Escape Artist**
- 7. Headless Ghost**
- 8. Great Aztec Temple**
- 9. Citing Evidence**
- 10. Eccentric Inventor**

#### **Inferential Thinking Skills II**

- 1. China's Wonder Wall**
- 2. Union Jail**
- 3. Drawing Conclusions**
- 4. Talking Machine**
- 5. Presidential Arrests**
- 6. Animal Psi**
- 7. Predicted Outcomes**
- 8. Family Champions**

9. Marooned
10. Underground Train

#### **Evaluative Thinking Skills I**

1. Facts/Probabilities 1
2. Facts/Probabilities 2
3. Live Miniatures
4. Mesmerism
5. The Real Mermaids
6. Author's Purpose 1
7. Author's Purpose 2
8. Communicating
9. Can Fingers See?
10. Across the Atlantic

#### **Evaluative Thinking Skills II**

1. Hurricane Camille
2. Roots of Kung Fu
3. Rolls-Royce
4. Germany's Air Fleet
5. Shark Proof
6. Express Mail
7. The Caribou
8. Oracle of Delphi
9. Conqueror of Everest
10. Lapps

#### **Lessons in Reading and Reasoning**

##### **Lessons in Reading and Reasoning I**

1. Shifty Word Fallacy
2. False Authority Fallacy
3. Either-or-Fallacy
4. Review I
5. Circular Reasoning Fallacy
6. False Analogy Fallacy
7. Improper Data Fallacy
8. Review II

**Lessons in Reading and Reasoning II**

1. Inadequate Data
2. Self-contradiction
3. Loaded Words
4. Review I
5. conformity
6. Red Herring
7. Part-Whole
8. Review Ii

**Lessons in Reading and Reasoning III**

1. Stereotyping
2. Opinion-Fact
3. Review I
4. Spurious Reasoning
5. Mathematical Mean
6. Conventional Wisdom
7. Review II

**Lessons in Reading and Reasoning IV**

1. Sexism Fallacy
2. Rationalization
3. Review I
4. Fallacy Test I
5. Fallacy Test II
6. Fallacy Test III
7. Fallacy Test IV
8. Proverb Fallacy I
9. Proverb Fallacy II
10. Proverb Fallacy III
11. Proverb Fallacy IV
12. Review II

**Formal Logic****Formal Logic I**

1. Deductive and Inductive Inferences

2. Propositions
3. Premises and Conclusions
4. Truth vs Validity
5. Categorical Propositions
6. Quantity of Categorical Propositions
7. Quality of Categorical Propositions
8. Distribution in Propositions I
9. Distribution in Propositions II
10. Distribution in Propositions III

#### Formal Logic II

1. Categorical Syllogisms
2. Rules of Syllogisms I
3. Rules of Syllogisms II
4. Moods of Syllogisms I
5. Moods of Syllogisms II
6. Figures of Syllogisms I
7. Figures of Syllogisms II
8. Figures of Syllogisms III
9. Weakened Conclusions I
10. Weakened Conclusions II

#### Formal Logic III

1. Strengthened Premises
2. Enthymemes I
3. Enthymemes II
4. Sorites
5. Obversion in Sorites I
6. Obversion in Sorites II
7. Hypothetical Syllogisms
8. Rules of Hypothetical Syllogisms
9. Alternate Disjunctive Syllogisms
10. Alternate Disjunctive Syllogisms

## SOFTWARE DESCRIPTIONS AND LESSONS

### SKILLSBANK V

Windows Version Networked 50 users

- Description:** This product is a comprehensive resource for diagnosing and Remediating students' basic skills. Now with over 600 Activities, *SkillsBank V* covers core concepts in Reading, Language Arts and Writing. Thinking Skills lessons are woven Throughout the product. This makes *SkillsBank V* a powerful resource for teaching students to apply concepts, think critically, and discover creative solutions to real-life problems. A powerful tool for monitoring the computer activities of a class accompanies *SkillsBank V*. Achievement Technologies' Assignment and Tracking System provides Several important features:
- \*Manages multiple educational products simultaneously, giving teachers quicker and easier access to *SkillsBank V*
  - \*Tests students' skills, providing both pretests and posttests to make initial assessments and gauge student progress
  - \*Makes assignments, allowing teachers to select from a standard set of assignments or tailor assignments themselves
  - \*Monitors student scores and completion of activities
  - \*Produces reports for individual students and entire classes
  - \*Provides online documentation, as well as printable activity sheets which extend the computer lessons to classroom or homework activities.

The Assignment and Tracking System has separate components for teachers and students.

**Lessons:**  
Language Arts Series

**Capitalization:**

- T1 Capitalization Pretest
- 1 First Word in a Sentence
- 2 First Word in a Quotation
- 3 Greetings and Closings in Letters
- P1 First Words Practice
- 4 Names and Initials of People and Pets
- 5 Names of Buildings, Monuments, Ships, etc.
- 6 Titles of Books, Magazines and Movies
- 7 Titles of Schools Courses
- P2 Names and Title Practices
- Q1 Quiz on Lessons 1-7
- S1 Induction Helping a Talented Writer Improve
- 8 Proper Adjectives
- 9 The Pronoun I
- P3 Proper Adjectives and the Pronoun I Practice
- 10 A Title Preceding a Person's Name
- 11 A Title Used in Place of a Person's Name
- 12 Titles that are not Capitalized
- P4 Titles Practice
- Q2 Quiz on Lessons 8-12
- S2 Classification: Tutoring Groups within a Class
- 13 Names of Racial, Ethnic, and Religious Groups
- 14 Names of Civic, Social, and Fraternal Groups
- 15 Names of Organizations, Businesses, etc
- P5 Names of Businesses and Groups Practice
- 16 Names of Geographic and Political Divisions
- 17 Names of Natural Features
- P6 Names of Divisions and Features Practice
- 18 Names of Calendar Items
- P7 Names of Calendar Items Practice
- Q3 Quiz on Lessons 13-18
- S3 Decision Making: Hiring a Secretary
- T2 Capitalization Posttest

**Grammar and Usage:**

- T1 Grammar and Usage Pretest
- 1 Identifying Verbs

- 2 Identifying Subjects
- 3 Complete and Incomplete Sentences
- P1 Identifying Verbs and Subjects Practice
- 4 Difficult Verbs
- 5 Difficult Nouns
- P2 Difficult Verbs and Noun Practice
- Q1 Quiz on Lesson 1-5
- S1 Induction: A Television Writer Improves
- 6 Verb Agreement with Subject in Number
- 7 Verb Agreement with Tense of Sentence
- 8 Irregular Verbs
- P3 Verb Agreement Practice
- 11 Adjectives and Adverbs
- 12 Adjectives after State-of-Being and Sense Verbs
- 13 Comparatives and Superlatives
- 14 Confusing Adjectives and Adverbs
- P5 Adjectives and Adverbs Practice
- Q2 Quiz on Lessons 6-14
- S2 Classification: Substituting for the Tutor
- 15 Pronouns as Subjects
- 16 Pronouns as Objects
- P6 Pronouns as Subjects and Objects Practice
- 17 Possessive Forms of Pronouns
- 18 Reflexive Forms of Pronouns
- 19 Pronoun and Antecedent Agreement
- P7 Possessive and Reflexive Pronouns Practice
- 9 Double Negatives
- 10 Connective Words
- P4 Double Negatives and Connective Words Practice
- Q3 Quiz on Lessons 15-19
- S3 Analogies: Completing a Rhyme
- T2 Grammar and Usage Posttest
- Punctuation:
- T1 Punctuation Pretest
- 1 Periods after Sentences
- 2 Periods after Abbreviations
- P1 Period Practice
- 3 Question Marks

- 4 Exclamation Points
- P2 Question Marks and Exclamation Points
- 5 Commas to Separate Items in a List
- 6 Commas to Separate Quotations
- 7 Commas to Separate Independent Clauses
- 8 Commas to Separate Introductory Words
- P3 Commas 1 Practice
- Q1 Quiz Lessons 1-8
- S1 Induction: Editing a Reporter's Story
- 9 Commas to Separate
- 10 Commas in Dates
- 11 Commas to Enclose Interrupting Phrases
- P4 Commas II Practice
- 12 Apostrophes in Contractions
- 13 Apostrophes to Show Possession
- 14 Quotation Marks to Enclose a Speaker's Words
- 15 Quotation Marks to Enclose Titles
- P6 Quotation Marks Practice
- Q2 Quiz on Lessons 9-15
- S2 Induction: The Case of the Missing Keys
- 16 Commas in Greetings and Closings of Letters
- 17 Colons after Greetings in Business Letters
- 18 Semicolons to Connect Independent Clauses
- 19 Semicolons to Reduce Confusion in Sentences
- 20 Colons between Independent Clauses and Series
- 21 Colons to Separate Hours and Minutes
- P8 Semicolons and Colons Practice
- Q3 Quiz on Lessons 16-21
- S3 Deduction: Beat the Computer
- T2 Punctuation Posttest
- Writing Series:
- T1 Language Mechanics Pretest
- 1 Capitalization and Punctuation in Letters
- 2 Identifying Errors in Personal Letters
- 3 Identifying Errors in Business Letters I
- 4 Identifying Errors in Business Letters II
- Q1 Quiz on Lessons 1-4
- S1 Decision Making: Who Should e Interviewed?

- 5 Capitalization and Punctuation in Quotations
- 6 Identifying Errors in Prose Passages I
- 7 Identifying Errors in Prose Passages II
- 8 Using Commas with Clauses and Phrases
- 9 Identifying Errors in Prose Passages III
- 10 Identifying Errors in Prose Passages IV
- Q2 Quiz on Lessons 5-10
- S2 Induction: Sticky Keys and Sticky Rules
- T2 Language Mechanics

### Language Usage

- T1 Language Usage Pretest
- 1 Nouns—A Review
- 2 Identifying Errors in Prose Passages I
- 3 Pronouns—A Review
- 4 Identifying Errors in Prose Passages II
- 5 Verbs-Number and Form
- 6 Identifying Errors in Prose Passages III
- 7 Verbs - The Six Tenses
- 8 Identifying Errors in Prose Passages IV
- 9 Adjectives & Adverbs-A Review
- 10 Identifying Errors in Prose Passages VI
- 11 Prepositions -A Review
- 12 Identifying Errors in Prose Passages VI
- Q2 Quiz on Lessons 7-12
- T2 Language Usage Posttest

### Sentence Structure

- T1 Sentence Structure Pretest
- 1 Complete and Simple Subjects
- 2 Complete and Simple Predicates
- 3 Predicate Nominatives
- 4 Predicate Adjectives
- 5 Direct Objects
- Q1 Quiz on Lessons 1-5
- S1 Problem Solving: Matching Pets and People
- 6 Patterns in Sentences
- 7 Sentence Fragments and Run-On Sentences
- 8 Combining Short Sentences
- 9 Combining Subordinate Ideas

- Q2 Quiz on Lessons 6-9**
- S2 Problem Solving: Favorite Toys**
- T2 Sentence Structure: Posttest**
- Clear Writing and Paragraphs**
- T1 Clear Writing and Paragraphs Pretest**
- 1 Misplaced Modifiers**
- 2 Dangling Modifiers**
- 3 Unclear Pronoun Reference**
- Q1 Quiz on Lessons 1-3**
- S1 Induction: Editor of the Pardeeville Gazette**
- 4 Nonparallel Grammatical Forms**
- 5 Wordiness**
- 6 Unnecessary Tense Shifts**
- 7 Double Negatives**
- Q2 Quiz on Lessons 4-7**
- S2 Classification: Writing and the Constitution**
- 8 Identifying the Topic Sentence**
- 9 Developing the Topic Sentence**
- 10 Irrelevant Sentences**
- 11 Connecting Ideas in a Paragraph**
- 12 Paragraph Logic and Organization**
- Q3 Quiz on Lessons 8-12**
- S3 Sequencing: Writing a Humorous Story**
- T2 Clear Writing and Paragraphs Posttest**

## VIDEO TAPE RESOURCES

**Apostrophes and Plurals: They're Possessive**  
VC 428.2 A46

**Commas and Semicolons: Give Me a Break**  
VC 428.2 C 736

**Copyrights**  
VC 346.7304 C796

**Correct Citations & Works Cited Page**  
VC 808.02 C817

**Grammar Pitfalls**  
VC 425 ST24

**How to Write an Expository Theme**  
VC 808.4 H83

**The Parts of Speech**  
VC 428.2 En36 Pt.1

**Sentences: Simple and Complex**  
VC 428.2 En36 Pt. 2

**Sentences: Complex and Compound-Complex**  
VC 428.2 En36 Pt. 3

**The Paragraph**  
VC 808.0427 P212

**Paragraph Variety**  
VC 88.0427 P212v

**Why Writing is Important**  
VC 808.0427W622

**Using the Library to Write a Research Paper: Selecting and Defining a Topic**  
VC 025.56 Us4 Pt.1

**Using the Library to Write a Research Paper: Finding Sources of Information**  
VC 025.56 Us4 Pt.2

**Using the Library to Write a Research Paper: Taking Notes and Organizing Your Ideas**  
VC 025.56 Us4 Pt.3

**Using the Library to Write a Research Paper: Writing the Paper**  
VC 025.56 Us4 Pt.4

**Writing for Results**  
VC 80.02 W939

**Writing Papers Without Them Riding You**  
VC 372.6 W939

**Grammar & Writing Skills: Subjects and Verbs**  
VC 428.2 G762 Pt.4

**Grammar & Writing Skills: Pronouns**  
VC 428.2 G762 Pt.5

**Grammar & Writing Skills: Punctuation**  
VC 428.2 G762 Pt.2

**Grammar & Writing Skills: Run-Ons and Fragments**  
VC 428.2 G762 Pt.3

**Introducing Adjectives and Adverbs**  
VC 425 In8

**Grammar Time: Understanding Commas**  
VC 425G762

**Commas**

**VC 428.2 C735 Pt 1 & 2**

**How to Write an Essay**

**VC 808.042H83**

**Punctuation Power**

**VC 428.2P969**

**An Introduction to Literature**

**VC 807.1173L712 Pt.1**

**Responding to Literature**

**VC 807.1173L712 Pt.2**

**The Art of the Essay**

**VC 807.1173L712 Pt. 3**

**The Elements of a Short Story**

**VC 807.1173L712 Pt.4**

**Plot and Structure in Short Fiction**

**VC 807.1173L712 Pt. 5**

**Character in Short Story**

**VC 807.1173L712 Pt. 6**

**Setting and Character in Short Fiction**

**VC 807.1173L712 Pt. 7**

**Tone and Style in Short Fiction**

**VC 807.1173L712 Pt. 8**

**Symbolism and Allegory in Short Fiction**

**VC 807.1173L712 Pt. 9**

**Theme in Short Fiction**

**VC 807.1173L712 Pt. 10**

**The Elements of Poetry**  
VC 807.1173L712 Pt. 11

**Setting and Character in Poetry**  
VC 807.1173L712 Pt. 12

**Words and Images in Poetry**  
VC 807.1173L712 Pt. 13

**Rhetorical Figures in Poetry**  
VC 807.1173L712 Pt. 14

**Prosody and form in Poetry**  
VC 807.1173L712 Pt. 15

**Myth, Symbolism, and Allusion in Poetry**  
VC 807.1173L712 Pt. 16

**Theme in Poetry**  
VC 807.1173L712 Pt. 17

**The Elements of Drama**  
VC 807.1173L712 Pt. 18

**Character and Actors in Drama**  
VC 807.1173L712 Pt. 19

**Plot and Conflict in Drama**  
VC 807.1173L712 Pt. 20

**Setting and Staging in Drama**  
VC 807.1173L712 Pt. 21

**The Language of Drama**  
VC 807.1173L712 Pt. 22

**Myth and Symbolism**  
VC 807.1173L712 Pt. 23

**Theme in Drama**  
**VC 807.1173L712 Pt. 24**

**The Power of Literature**  
**VC 807.1173L712 Pt. 25**

**The Uses of Literature**  
**VC 807.1173L712 Pt. 26**

**Writing About Literature Interpreting and Explaining**  
**VC 808.02W9391**

**Writing About Literature Humanities to Explication**  
**In Search of the Novel Series Annenberg:**

**Who Owns the Novel?**

**823.0071 Pt1**

**Whats the Story?**

**832.0071 Pt2**

**Are Novels Real?**

**832.0071 Pt3**

**Where Do Novels Real?**

**823.0071 Pt4**

**Why Do I have to Read This Book?**

**823.0071 Pt5**

**What's In It For Me?**

**823.0071 Pt6**

**Who Am I in This Story**

**823.0071 Pt7**

**Am I Getting Through**

**823.0071 Pt8**

**Voices of the West: A Western Writers Collection**

**West Words: Six Western Writers**

**813.54 V87 Pt 1**

**To Write & Keep Kind: A Portrait of Raymond Carver**

**813.54 V87 Pt 2**

**Momaday: Voice of the West**

**813.54 V87 Pt 3**

**Remarkable People: Charles Johnson**

**813.54 V87 Pt 4**

**English Composition: Writing for an Audience Annenberg Series**

**School Writing/Real World**

**808.042 EN36 Pt 1**

**Finding Something to Say**

**808.042 EN36 Pt 2**

**Description**

**808.042 EN36 Pt 3**

**Reading as Writer**

**808.042 EN36 Pt 4**

**Narrative Writing**

**808.042 EN36 Pt 5**

**Voice**

**808.042 EN36 Pt 6**

**Process**

**808.042 EN36 Pt 7**

**Revision**

**808.042 EN36 Pt 8**

**Writing Under Press**

**808.042 EN36 Pt 9**

**Freewriting and Generating**  
808.042 EN36 Pt 10

**Computers in Composition**  
808.042 EN36 Pt 11

**Organizing Devices**  
808.042 EN36 Pt 12

**Comparison and Contrast**  
808.042 EN36 Pt 13

**Peer Feedback**  
808.042 EN36 Pt 14

**Definition**  
808.042 EN36 Pt 15

**Collaborative Writing**  
808.042 EN36 Pt 16

**Persuasion**  
808.042 EN36 Pt 17

**Reading as a Thinker**  
808.042 EN36 Pt 18

**Argument**  
808.042 EN36 Pt 19

**Quotes and Citations**  
808.042 EN36 Pt 20

**Research**  
808.042 EN36 Pt 21

**Editing: Sentences**  
808.042 EN36 Pt 22

**Critical Thinking**

**808.042 EN36 Pt 23**

**Editing: Word Usage**

**808.042 EN36 Pt 24**

**Writing Across the Disciplines**

**808.042 EN36 Pt 25**

**Editing Devices**

**808.042 EN36 Pt 26**

**Image Grammar: Using Grammatical Structures to Teach**

**808.071 N674I**

**The Seagull by Anton Chekhov**

**891.723 SE13**

**School for Scandal**

**822.6 SCH65**

**The Green Bird**

**852.6 G82**

**Waiting for Godot**

**842.914 W135**

**Tartuffe**

**842.4 T179 2000**

**The Taming of the Shrew**

**822.33 T152**

## MISCELLANEOUS BOOK RESOURCES

### ENGLISH 2000

- Unit 1      Words that Make Sense
- Unit 2      Words that Enrich the Sentence
- Unit 3      Getting Your Verb Forms Right
- Unit 4      Subject and Verb Must Agree in Number
- Unit 5      Using the Right Modifier
- Unit 6      Choosing the Right Pronoun
- Unit 7      Word Groups that Build Up Sentences
- Unit 8      Avoiding Sentence Fragments
- Unit 9      Learning to Punctuate
- Unit 10     What Words Do We Capitalize

### LEARNING TO READ AND THINK

- Unit 1      Facts and Opinions
- Unit 2      How Words are Used
- Unit 3      Slanted Writings
- Unit 4      Author's Purpose
- Unit 5      Conclusions
- Unit 6      Related and Unrelated Details
- Unit 7      Judging Sources
- Unit 8      Propaganda

### BEYOND BASICS

- Developing Comprehension Skills
- Developing Library Skills
- Developing Textbook Skills
- Developing Literary Skills

### PRACTICAL GRAMMAR WORKBOOK I

Parts of Speech 1  
Parts of Speech 2  
Sentence Patterns  
Nouns  
Pronouns  
Agreement of Pronoun and Antecedent  
Complements of Verbs  
Modifiers: Adjectives  
Modifiers: Adverbs  
Principle Parts of Verbs  
Mastery Test

### PRACTICAL GRAMMAR WORKBOOK II

The Tenses of Verbs  
Voice and Mood  
Prepositional Phrases  
The Compound Sentence  
The Complex Sentence  
Adverbial Clauses  
Noun Clauses  
Participles  
Gerunds  
Infinitives  
Problems in the Use of Infinitives  
Mastery Tests

