

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

August 9, 2011

The Board of Trustees of Pearl River Community College met at 1:00 p.m. on Tuesday, August 9, 2011, for their monthly meeting in the Olivia Bender Cafeteria Board of Trustees Room on the Poplarville Campus.

TRUSTEES IN ATTENDANCE/ABSENT:

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|---------------------------------|------------------------------------|
| Mr. Tony Waits, Chairman | Mr. Dale Purvis |
| Mr. Frank Ladner, Vice Chairman | Mr. Ike Haynes |
| Mr. Ronald Fortenberry | Mr. Al Brooks |
| Dr. Ben Burnett | Mr. M.L. "Sonny" Knight, Secretary |
| Dr. Kay Clay | Dr. Gale Harris |
| Mr. Barry Harper - Absent | Mr. P.W. Polk |
| Ms. Sandy McCardle - Absent | Ms. Melissa Holston |
| Mr. Alan Dedeaux | Mr. H. R. Nobles |

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Vice President for Poplarville Campus and Hancock Center Dr. Adam Breerwood, Director of Public Relations Mr. Chuck Abadie, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Vice President for Forrest County Operations Dr. Cecil Burt, Vice President for Economic and Community Development Dr. Scott Alsobrooks, Vice President for Enrollment Management Mr. Dow Ford, Director of Development Foundation/Alumni Association Mr. Ernie Lovell, PRCC Faculty Association President (Poplarville Campus) Ms. Marjory Thrash, President's Administrative Assistant Ms. Marilyn Dillard, and Board Attorney Mr. Martin Smith

GUESTS: PRCC Director of Adult Education Mr. Barry Upton and PRCC GED Success Counselor Ms. Terri Ward

Chairman Tony Waits opened the meeting, and the Invocation was provided by Ron Fortenberry. After the Pledge of Allegiance, the following business was transacted.

Dr. Lewis recognized and welcomed Barry Upton and Terri Ward to today's meeting. Mr. Upton and Ms. Ward gave a presentation on the College's 2010-2011 Adult Education/GED program.

Roger Knight presented for approval and adoption a **Resolution for the PRCC Hazard Mitigation Plan**. Mr. Knight informed the board that having this adopted plan in effect ensures the College's eligibility to apply for potential hazard mitigation funds (FEMA/EMMA) that might become available after events such as hurricanes, tornadoes, etc. A motion was made by Mr. Nobles, seconded by Sonny Knight, to approve the Resolution for the PRCC Hazard Mitigation Plan as presented. The motion carried. A copy of the Resolution for the PRCC Hazard Mitigation Plan is attached hereto as Exhibit "A" and made a part of these official minutes.

Chairman Waits requested approval of the **July 8, 2011, and the July 12, 2011, board meeting minutes**. A motion was made by Mr. Purvis, seconded by Mr. Nobles, to approve the July 8 and July 12, 2011, board meeting minutes. The motion carried.

Departmental reports were then presented by staff administrators. Those presenting reports included Dr. Smith, Dr. Burt, Dr. Breerwood, and Mr. Lovell.

At this time, a motion was made by Sonny Knight, seconded by Mr. Nobles, to **consider entering into Executive Session** to discuss a personnel matter. The motion carried.

A motion was then made by Mr. Nobles, seconded by Mr. Purvis, to **enter into Executive Session**. The motion carried. All staff members were dismissed from the board room.

A motion was made by Mr. Ladner, seconded by Mr. Purvis, to **exit Executive Session** and return to the open meeting. The motion carried.

No board action was taken during the Executive Session.

In the matter of recommending names for campus buildings, Sonny Knight made a motion that the auditorium of the Ethel Holden Brownstone Center for the Performing Arts be named in honor of Martin and Dolores Smith and that student housing facilities on the Poplarville Campus be named as follows:

- Women's student housing facility constructed in 2005 be named Forrest Hall for Forrest County, Mississippi;
- Men's student housing facility constructed in 2005 be named Hancock Hall for Hancock County, Mississippi;
- Men's student housing facility constructed in 2011 be named Lamar Hall for Lamar County, Mississippi.

Mr. Nobles seconded the motion for the naming of buildings as stated herein. The motion carried.

Roger Knight then presented and reviewed the **Reconciled Bank Balances for July 31, 2011**, and the **Statement of Expenditures for July 31, 2011**. No action was necessary.

Mr. Knight presented for review and approval the **July 2011 Disbursement Register (Claim Docket) in the amount of \$4,124,222.72**. A motion was made by Mr. Polk, seconded by Sonny Knight, to approve the July 2011 Disbursement Register (Claim Docket) as presented herein. The motion carried. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented for approval a **single source item** from Duplo Company for a booklet maker for the print shop in the amount of \$9,995.00. A motion was made by Mr. Nobles, seconded by Mr. Ladner, to approve the single source item as presented for purchase. The motion carried. A letter from the single source vendor is on file in the Business Office.

The following personnel matters were then presented for board action.

New Employees/Employee Transfers

- Dr. Smith presented the **transfer** of Ms. Kimberly Ellis from the position of Instructor of Office Systems Technology to the position of eLearning Coordinator. A motion was

made by Mr. Dedeaux, seconded by Mr. Ladner, to approve of said transfer. The motion carried.

- Dr. Breerwood recommended the employment of Ms. Sky Kong for the position of Instructor of Business Office Technology effective August 9, 2011; and the employment of Ms. Susan Campbell for the position of Instructor of Associate Degree Nursing effective August 9, 2011. A motion was made by Dr. Burnett, seconded by Dr. Clay, to approve the employment of Ms. Kong and Ms. Campbell as defined herein. The motion carried.

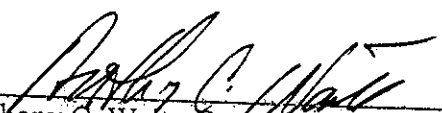
There were no legal matters to be presented at today's meeting.

In other business, Chairman Waits requested that the letters supporting the state's community college Pell Grant program be signed today by those board members who were absent from the July 12 meeting. He added that the letters are addressed to Senator Thad Cochran, Senator Roger Wicker, and Congressman Steven Palazzo and were signed by board members in attendance at the July 12 meeting.

In the President's Report, Dr. Lewis reported on the following items:

- Decreased enrollment for the Fall 2011 semester at all three sites (Poplarville Campus, Forrest County Center, and Hancock Center) including on-line classes.
- Bids for the Holden-Brownstone Center for the Performing Arts will be opened August 18, 2011.
- Bids for the Forrest County Career Center will be opened September 1, 2011.
- Bids for the M. R. White Coliseum parking lot will be opened September 8, 2011.
- The new men's dormitory (at old Lamar Hall site) is nearing completion.
- Moody Hall is also nearing completion; Fine Arts personnel are now moving into the building to prepare for the start of school on August 15. The landscaping bids will be opened on August 23.
- Gave a brief update on the Forrest County Center's Master Plan.

There being no further business to come before the Board of Trustees, a motion was made by Mr. Knight, seconded by Mr. Ladner, to adjourn. The motion carried. The next meeting of the PRCC Board of Trustees will be held Tuesday, September 13, 2011, at 1:00 p.m.


Anthony C. Waits, Board Chairman


M. L. "Sonny" Knight, Board Secretary

Exhibit Item for the August 9, 2011, Board of Trustees Meeting Minutes

Exhibit A Resolution for the PRCC Hazard Mitigation Plan

**Exhibit Items are on file in the PRCC President's Office
and are available for viewing upon request.**