

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

November 8, 2011

The Board of Trustees of Pearl River Community College met at 1:00 p.m. on Tuesday, November 8, 2011, for their monthly meeting in the Olivia Bender Cafeteria Board of Trustees Room on the Poplarville Campus.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Chairman	Mr. Dale Purvis
Mr. Frank Ladner, Vice Chairman	Mr. Ike Haynes - Absent
Mr. Ronald Fortenberry	Mr. Al Brooks - Absent
Dr. Ben Burnett	Mr. M.L. "Sonny" Knight, Secretary
Dr. Kay Clay	Dr. Gale Harris
Mr. Don Welsh	Mr. P.W. Polk
Ms. Sandy McCardle	Ms. Melissa Holston
Mr. Alan Dedéaux - Absent	Mr. H. R. Nobles

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Vice President for Poplarville Campus and Hancock Center Dr. Adam Breerwood, Director of Public Relations Mr. Chuck Abadie, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Vice President for Economic and Community Development Dr. Scott Alsobrooks, Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Cecil Burt, Vice President for Planning and Institutional Research Dr. Becky Askew, President's Administrative Assistant Ms. Marilyn Dillard, and Board Attorney Mr. Martin Smith

GUEST: Mr. Alan Lumpkin, Superintendent of Education, Pearl River County School District

Chairman Tony Waits opened the meeting, and the Invocation was provided by Dale Purvis. After the Pledge of Allegiance, the following business was transacted.

Chairman Waits recognized and welcomed new board member, Mr. Alan Lumpkin, who will be filling the expired term of Missy Holston effective January 2012. Ms. Holston was appointed to fill the position left vacant by the resignation of former board member Dennis Earl Penton who also served as Superintendent of Education for the Pearl River County School District.

At the request of Dr. Lewis, Dr. Alsobrooks then made a presentation on Workforce Education. Dr. Alsobrooks provided a handout on the Workforce Education Committee's 2010-2011 Accomplishments.

Chairman Waits requested approval of the **October 11, 2011, board meeting minutes**. A motion was made by Mr. Ladner, seconded by Mr. Nobles, to approve the October 11, 2011, board meeting minutes. The motion carried.

Departmental reports were then presented by staff administrators. Those presenting reports included Dr. Smith, Dr. Burt, Dr. Askew, Dr. Breerwood, Dr. Alsobrooks, and Mr. Lovell.

Dr. Askew reviewed and made available to the members of the Board a copy of the 2010 -2011 Institutional Planning and Effectiveness document. She explained that the information included

in this document was a compilation of reports, assessment charts, major committee accomplishments, etc., that were provided to her office by Dr. Lewis and the Vice Presidents. The Office of Planning and Institutional Research takes the information provided and prepares final reports in the format required by various agencies and organizations, including the Southern Association of Colleges and Schools Commission on Colleges. It is then determined if the various offices are in compliance with specific guidelines and requirements. This document is available for review at any time.

Roger Knight then presented and reviewed the **Reconciled Bank Balances for October 31, 2011**, and the **Statement of Expenditures for October 31, 2011**. No action was necessary.

Mr. Knight presented for review and approval the **October 2011 Disbursement Register (Claim Docket) in the amount of \$2,789,062.14**. A motion was made by Mr. Nobles, seconded by Dr. Clay, to approve the October 2011 Disbursement Register (Claim Docket) as presented herein. The motion carried. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented the **November 2011 Fixed Asset Deletions Report** for approval. The report contains non-serviceable, salvaged computer and electronic items in the amount of \$224,434.77. A motion was made by Mr. Sonny Knight, seconded by Dr. Clay, to approve the Fixed Asset Deletions Report as presented. The motion carried. Said report is on file in the Business Office.

The following personnel matter was then presented for board action.

Employee Retirement

- Dr. Breerwood recommended acceptance of the retirement of Ms. Judy Wells from the position of Special Populations Coordinator (Poplarville Campus) effective December 31, 2011. A motion was made by Dr. Clay, seconded by Mr. Ladner, to accept the retirement of Ms. Wells as defined herein. The motion carried.

There were no legal matters to be presented at today's meeting.

In other business, Dr. Lewis distributed a **Demographic Proposal** prepared by Preston Smith, Business Information Services, LLC. He stated that the proposal provides a 10-year enrollment projection of the public school districts located in the College's six district area. After review and discussion of the proposal, Dr. Lewis recommended approval of the proposal for future planning purposes for the College. He stated that the cost of the proposal is \$26,003 with one half of the payment due this year and the other half to be paid after July 1, 2012. A motion was made by Mr. Ladner, seconded by Dr. Clay, to approve the Demographic Proposal as defined herein. The motion carried.

Chairman Waits reported that all board members received a copy of Dr. Lewis's performance evaluation results prior to today's meeting. He stated that the President's Evaluation Committee, consisting of the board officers (Tony Waits, Frank Ladner, and Sonny Knight), met with Dr. Lewis earlier in the day to discuss the results of his performance evaluation by the Board of Trustees. Dr. Lewis stated that he was pleased with his evaluation and expressed his appreciation to the board for their confidence in his performance responsibilities.


Chairman Waits then appointed a Board Officer Committee consisting of the following board members: Herbert Ray Nobles (Committee Chair), Frank Ladner, Ron Fortenberry, Ike Haynes, Sandy McCardle, and Dale Purvis. Mr. Waits stated that this committee will be responsible for submitting recommendations to fill the board officer positions effective January 2012.

In the President's Report, Dr. Lewis reported on the following items:

- Reported that PRCC was recognized in the 2012 Guide to Military Friendly Schools.
- Announced that the Vespers Christmas Service will be held December 6, 2011, at 10:50 a.m. in Malone Chapel. Board members and their guest/spouse will be treated to a Christmas lunch immediately following the program.
- Invited all board members to the Christmas Open House at the President's Home on Thursday, December 8, 2011, from 2:00 to 5:00 p.m.
- Reported that the recently established chapter of Fellowship of Christian Athletes (hosted by Mitch Williams) is being well-attended by many of the College's athletic students. The College has received private funding to purchase Bibles for the students who attend the meetings.
- Distributed the recently published book, JUCOS THE TOUGHEST FOOTBALL LEAGUE IN AMERICA, to all board members.

There being no further business to come before the Board of Trustees, a motion was made by Mr. Nobles, seconded by Mr. Knight, to adjourn. The motion carried. The next meeting of the PRCC Board of Trustees will be held Tuesday, December 13, 2011, at 1:00 p.m. in the Olivia Bender Cafeteria Board Room.


Anthony C. Waits, Board Chairman


M. L. "Sonny" Knight, Board Secretary