

BY-LAWS  
OF  
THE PEARL RIVER COMMUNITY COLLEGE  
MUSEUM PATRONS ORGANIZATION

## ARTICLE I

### Members

#### Section 1.

The membership of the Pearl River Community College Museum Patrons Organization (hereinafter referred to as the Patrons) shall consist of all persons, corporations or organizations who participate in the Annual Fund or capital outlay efforts directed by the Patrons or other such projects as defined by the Museum Advisory Board. The only penalty for lack of participation shall be loss of membership.

#### Section 2.

A minimum gift amount of Twenty-five dollars (\$25.00) annually is required for a member to remain in good standing.

#### Section 3.

Any Patron member in good standing is automatically a member of the Pearl River Community College Alumni Association provided he/she meets the requirements of the Alumni Association.

## ARTICLE II

### Museum Advisory Board

#### Section 1.

The Museum Advisory Board (hereinafter referred to as the Board) shall have at least twenty-five (25) members in number, all of whom shall be voting members, and comprised of the following:

- a. Twelve (12) members of the Patrons who shall be elected by the membership with two representing each county of Marion, Hancock, Jefferson Davis, Lamar, Forrest, and Pearl River.
- b. Five (5) at large members of the Patrons who shall be elected by the membership with no restriction on residency either inside or outside of the state of Mississippi.
- c. Eight (8) ex-officio members who shall be comprised of: The President of Pearl River Community College, the Chairman of the Pearl River Community College Board of Trustees, the attorney of the Pearl River Community College Board of Trustees, the Executive Director of the Alumni Association and Development Foundation, the Director of the External Grants Program, the Director of the Physical Plant, the Director of Public Relations, and the Museum Director.
- d. Any former presidents of Pearl River Community College shall automatically be included on the Board and shall have all rights and privileges as a board member.

#### Section 2.

The current Board shall serve for a period of one (1) year, after which a Board shall be elected to serve terms of office as follows:

- a. Five (5) at large Board members shall be elected for an initial term of one (1) year,
- b. Six (6) Board members (one from each county of Pearl River College's six-county district) shall be elected for an initial term of two (2) years,
- c. Six (6) Board members (one from each county of Pearl River College's six-county district) shall be elected for an initial term of three (3) years.

Thereafter, all board members who are to be elected by the patrons at the annual meeting for a term of three (3) years. A board member may be able to succeed himself or herself.

### Section 3.

The Board shall exercise all the powers of the Patrons.

### Section 4.

Interim vacancies on the Board shall be filled by a majority vote of the remaining voting members of the Board. Such successor may be elected for the remainder of that year with any remaining years of his/her term to be filled through an election by the membership at the annual meeting.

### Section 5.

Members of the Board may be removed for the cause of non-attendance of two (2) or more consecutive board meetings or for any other cause by a majority vote of the Board present and voting at any regular or special meeting. Written notification of the Board's intention to remove the member shall be made to the member prior to the meeting at which removal will be considered.

## ARTICLE III

### Officers

#### Section 1.

The officers of the Patrons and the Board shall consist of a Chairman, Vice Chairman, Secretary, and Treasurer who shall be elected by a majority vote of the membership voting at the annual meeting. The officers shall be elected from the elected members of the Board whose terms do not expire.

#### Section 2.

The administrative duties of the Chairman of the Board may be assigned to the museum director.

#### Section 3.

Interim vacancies among officers of the Board shall be filled by a majority of the voting members of the Board.

## ARTICLE IV

### Duties of Officers

#### Section 1.

The Chairman shall preside over all meetings of the Board and perform duties incidental to the office in carrying out the policies and programs of the Board and/or the Patrons.

#### Section 2.

The Vice Chairman shall assist the Chairman in the conduct of his office and shall preside over meetings of the Board in the absence of the Chairman.

#### Section 3.

The Secretary shall record and publish the minutes of all meetings of the Board and Patrons. The Secretary shall maintain a current and active list of the Patrons.

#### Section 4.

The Treasurer shall maintain a working relationship with the Pearl River Community College Development Foundation (hereinafter referred to as the Foundation) concerning funds in the museum account and will maintain a record of receipt and disbursement of such funds. The Treasurer shall report on the condition of any and all funds at each meeting of the Board and at such other times as directed by the Chairman.

## ARTICLE V

### Committees

#### Section 1.

The standing committees shall be the Executive Committee and Finance Committee.

#### Section 2.

The Executive Committee shall consist of the officers of the Board, the most recent outgoing Board Chairman, the President of Pearl River Community College, and the museum director, each of whom shall be a voting member thereof. The Chairman of the Board shall be the Chairman of the Executive Committee. The committee shall administer the affairs of the Board and the Patrons between meetings of the Board and/or Patrons, determine priorities for the establishment of goals and strategies, and exercise all other powers of the Patrons which have been conferred upon it by the Board.

#### Section 3.

The Finance Committee shall consist of the Chairman of the Board, the Secretary-Treasurer and the museum director and such other members of the Board as the Chairman deems necessary. The Chairman of the Board shall be the Chairman of the Finance Committee. The Finance Committee shall recommend to the Board the manner in which and the extent to which the funds of the Patrons shall be utilized. A statement of proposed operating income and expenditures for the incoming year shall be prepared by the incoming Finance Committee and submitted to the Board at the first meeting of each fiscal year.

#### Section 4.

The Chairman of the Board may appoint such other committees as deemed necessary. The powers of each special committee shall be limited to the purposes and duties for which it is created.

#### Section 5.

All committee appointments shall be for one (1) year and shall terminate at the next annual meeting of the Board. Members can be reappointed to the same or another committee.

#### Section 6.

The committee chairperson must be a member of the Board, however committee members may

be appointed from the Patrons general membership.

## ARTICLE VI

### Funds

#### Section 1.

All funds received from patrons and fund raising events are to be deposited in the Foundation account under the museum fund. Any funds assigned for specific projects or programs shall be listed as such and used for the designated purpose.

#### Section 2.

All funds received from grants shall be deposited either under the Pearl River Community College account or the Foundation account, depending on the instruction of the grantor.

## ARTICLE VII

### Meetings

#### Section 1.

The Patron's fiscal year shall end June 30 and the annual meeting of the members of the patrons shall be held in conjunction with the first bimonthly meeting of the Board after July 1. Special meetings of the membership may be called by the Chairman, or the Vice-Chairman, or by a majority of the Board. Notice of any special meeting of the membership shall be given by publishing notice thereof in the Museum News, the official publication of the Patrons. The date of the special meeting to be not sooner than ten (10) days after the publication date of that issue.

#### Section 2.

The initial meeting of the Board will immediately follow the organizational meeting. Thereafter there shall be quarterly {bimonthly} meetings of the Board to transact any and all business the dates of which shall be set by the Board.

#### Section 3.

Special meetings of the Board may be called by the Chairman, or the Vice Chairman, or by a majority of the Board. Notice of any special meeting of the Board, or any committee shall be given by mailing a written notice of the time and place of such meeting to each director or member of the committee at his last known post office address at least three (3) days before the time of such meeting, or by communicating notices of the time and place of such meeting to each director or member of the committee by telephone, telegraph or otherwise at least three (3) days before the time of such meeting.

## ARTICLE VIII

### Quorums

#### Section 1.

No less than twenty-five (25) members of the Patrons in attendance at any regular meeting or at any special meeting for which notice has been duly given shall constitute a quorum.

#### Section 2.

A majority of members of the Board shall constitute a quorum at any regular or special meeting of the Board.

#### Section 3.

A majority of the membership of any committee shall constitute a quorum at any regular or at any special meeting of any committee of the Board.

## ARTICLE X

### Liability of Members

#### Section 1.

Neither the members of the Patrons nor the members of the Board shall be liable or responsible for debts or obligations of the Pearl River Community College Museum nor the Pearl River Community College Patrons Organization.

## ARTICLE XI

### Amendments to the By-Laws

#### Section 1.

These by-laws may be amended by a majority vote of the members of the Patrons present at any annual meeting or at any special meeting at which there is a quorum present provided that at least three (3) days notice is given members of such proposed amendments.

Approved by Museum Advisory Board on December 5, 2003.

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Mrs. Kathryn Moody, Chairman