

## COLLEGE COMMITTEES

1. **Administrative Council/Management Committee** is chaired by the President. Its members are the Vice President for Instruction; Dean of Business Services; Dean of Student Services; Director of Development Foundation and Alumni Association; Director of Recruitment and Orientation; Director of Public Relations; Chief Planning Officer; Chief Technology Officer; Dean of Forrest County Center; Director of Career and Technical Education Programs (Poplarville); Director of Workforce Education; Assistant Dean of Enrollment Management; Director of Counseling, Advisement, and Placement Center; Director of Financial Aid; Director of Retention and Adult Services; Director of Extended Education and Instructional Design; Director of Physical Plant; Director of the QEP; Director of Hancock Center; Director of Athletics; President of the Faculty Association (Poplarville Campus); and President of the Faculty Association (Forrest County Center).

The purpose of the Administrative Council/Management Committee is to facilitate day to day operations through the exchange of information, to resolve operational issues, and to serve in an advisory role to the President.

Meeting Schedule: Once each month or as called by the President.

### **Administrative Council/Management Committee**

1. William Lewis, President, Chair
2. Chuck Abadie, Director of Public Relations
3. Scott Alsobrooks, Director of Workforce Education
4. Becky Askew, Chief Planning Officer
5. Adam Breerwood, Dean of Student Services
6. Cecil Burt, Dean of Forrest County Center
7. Doug Donohue, Faculty Association President (Forrest County Center) and Instructor of Mathematics (Forrest County Center)
8. Dow Ford, Assistant Dean of Enrollment Management
9. Barbara Gandy, Director of Retention and Adult Services
10. John A. Grant, Jr., Vice President for Instruction
11. Valerie Horne, Director of Financial Aid
12. Steve Howard, Chief Technology Officer
13. Roger Knight, Dean of Business Services
14. Ernie Lovell, Director of Development Foundation and Alumni Association
15. Richard Mathis, Director of Athletics
16. Ann Moore, Director of Counseling, Advisement, and Placement Center
17. Robin Nix, Faculty Association President (Poplarville Campus) and Instructor of Spanish and English
18. Jennifer Seal, Director of the QEP and Instructor of Mathematics
19. Caycee Simon, Director of Recruitment and Orientation
20. Maggie Smith, Director of Hancock Center
21. Martha Lou Smith, Director of Extended Education and Instructional Design
22. Craig Tynes, Director of Physical Plant
23. Don Welsh, Director of Career and Technical Education Programs (Poplarville)

2. **Planning and Effectiveness Committee** is chaired by a faculty member appointed by the President. Its members are the Vice President for Instruction, Chief Planning Officer, Institutional Research Specialist, Director of Hancock Center, eight faculty representatives, and others as appointed by the President.

The purpose of the Planning and Effectiveness Committee is to provide assistance in facilitating a program of institutional effectiveness and outcomes assessment for the College.

Meeting Schedule: Once a semester or as called by the Chair.

### **Planning and Effectiveness Committee**

1. Amy Daly, Instructor of Associate Degree Nursing (Freshman), Chair
2. Becky Askew, Chief Planning Officer
3. Lourie Barnett, Instructor of Electronics Technology
4. Mike Bass, Assistant Director of Bands and Instructor of Music
5. Adam Breerwood, Dean of Student Services
6. John A. Grant, Jr., Vice President for Instruction
7. Valerie Horne, Director of Financial Aid
8. Steve Howard, Chief Technology Officer
9. Anita Morrow, Instructor of Mathematics
10. Dannell Roberts, Instructor of Psychology
11. Jennifer Seal, Director of the QEP and Instructor of Mathematics
12. Maggie Smith, Director of Hancock Center
13. Evelyn Wallace, Chair of Department of Medical Laboratory Technology and Instructor of Medical Laboratory Technology
14. Brenda Wells, Institutional Research Specialist
15. Judy Wells, Special Populations Coordinator (Poplarville)
16. Justin Williamson, Instructor of English

3. **Policy and Procedure Committee** is chaired by the Vice President for Instruction. Its members are the Dean of Student Services, Dean of Business Services, Dean of Forrest County Center, Director of Career and Technical Education Programs (Poplarville), Chief Planning Officer, the Student Government Association President, seven faculty representatives, two staff members, and others as appointed by the President.

The purpose of the Policy and Procedure Committee is to provide planning that will enable the College to meet the needs of those served by the College. As part of this planning process, the Committee will recommend policies and related procedures for the governance of the College to the President, who will then submit them to the Administrative Council and the Board of Trustees.

Meeting Schedule: Twice each semester or as called by the Chair.

### **Policy and Procedure Committee**

1. John A. Grant, Jr., Vice President for Instruction, Chair
2. Teresa Alexander, Instructor of Office Systems Technology
3. Scott Alsobrooks, Director of Workforce Education
4. Becky Askew, Chief Planning Officer
5. Adam Breerwood, Dean of Student Services
6. Cecil Burt, Dean of Forrest County Center
7. Glenn Dale, Instructor of Chemistry and Coordinator of Chemistry
8. James Elbers, Chair of Department of Occupational Training and Instructor of Electrical Technology
9. Jill Fletcher, Student Government Association President
10. Belinda Holden, Instructor of Associate Degree Nursing and Coordinator, Sophomore ADN
11. Roger Knight, Dean of Business Services
12. Robin Nix, Faculty Association President (Poplarville Campus) and Instructor of Spanish and English
13. Jacki Runnels, Instructor of Mathematics (Forrest County Center) and Instructional Area Coordinator (Forrest County Center)
14. Angelia Ryals, Dislocated Worker Program Coordinator
15. Maggie Smith, Director of Hancock Center
16. Jim Walsh, Instructor of History
17. Don Welsh, Director of Career and Technical Education Programs (Poplarville)

4. **Fiscal Management Committee** is chaired by the Dean of Business Services. Its members are the President, Vice President for Instruction, Dean of Student Services, Dean of Forrest County Center, and Director of Career and Technical Education Programs (Poplarville).

The purpose of the Fiscal Management Committee is to provide assistance in the Fiscal Management of the College and to submit budget requests for respective divisions.

Meeting Schedule: Once each semester or as called by the Chair.

#### **Fiscal Management Committee**

1. Roger Knight, Dean of Business Services, Chair
2. Adam Breerwood, Dean of Student Services
3. Cecil Burt, Dean of Forrest County Center
4. John A. Grant, Jr., Vice President for Instruction
5. William A. Lewis, President
6. Don Welsh, Director of Career and Technical Education Programs (Poplarville)

5. **Instructional Council** is chaired by the Vice President for Instruction. Its members are the Dean of Forrest County Center; Director of Career and Technical Education Programs (Poplarville); Assistant Dean of Enrollment Management; Director of College Libraries; Director of Counseling, Advisement, and Placement Center; the Director of Extended Education and Instructional Design; Director of Nursing Education; nine faculty representatives; and others as appointed by the President.

The purpose of the Instructional Council is to provide guidance for the instructional programs of the College and to evaluate and to approve changes in the curriculum.

Meeting Schedule: Once each semester or as called by the Chair.

### **Instructional Council**

1. John A. Grant, Jr., Vice President for Instruction, Chair
2. Kenny Adams, Co-Chair of Department of Occupational Training and Instructor of Machine Shop Technology
3. Susan Anderson, Chair of Department of Business and Commerce Technology and Instructor of Computer Programming Technology
4. Wendy Aubé, Academic Counselor
5. Raymunda Barnes, Hancock Center Lead Instructor
6. Stephen Black, Instructor of History
7. Lonnie Burchell, Instructor of Biology
8. Cecil Burt, Dean of Forrest County Center
9. Peggy Dease, Director of Nursing Education
10. Jeanne Dyar, Director of College Libraries
11. Dow Ford, Assistant Dean of Enrollment Management
12. Debbie Hinton, Chair of Department of Surgical Technology and Instructor of Surgical Technology
13. Ann Moore, Director of Counseling, Advisement, and Placement Center
14. Archie Rawls, Chair of Department of Fine Arts and Communication and Instructor of Music
15. Judy Roane, Chair of Department of Science, Mathematics, and Business and Instructor of Mathematics
16. Ryan Ruckel, Instructor of History and English (Forrest County Center)
17. Martha Lou Smith, Director of Extended Education and Instructional Design
18. Don Welsh, Director of Career and Technical Education Programs (Poplarville)
19. Martha Willoughby, Chair of Department of Humanities and Social Sciences and Instructor of English

6. **Professional Development Committee** is chaired by a faculty/staff representative appointed by the President. Its members are the Institutional Research Specialist, Vice President for Instruction, Director of Career and Technical Education Programs (Poplarville), Chief Planning Officer, Director of Hancock Center, five faculty representatives, five staff members, and others as appointed by the President.

The purpose of the Professional Development Committee is to propose and plan activities for the development of the faculty and staff.

Meeting Schedule: Once each semester or as called by the Chair.

### **Professional Development Committee**

1. Brenda Wells, Institutional Research Specialist, Chair
2. Becky Askew, Chief Planning Officer
3. Joan Brown, Secretary to Director of Career and Technical Education Programs (Poplarville)
4. Becky Dale, Instructor of Associate Degree Nursing (Freshman)
5. John A. Grant, Jr., Vice President for Instruction
6. Sarah Henry, Secretary/Receptionist (HPR)
7. Kathy Hodge, Departmental Secretary for Fine Arts and Communication
8. Pamela Jones, Instructor of Music
9. Scott Kimball, Instructor of History and Geography and Coordinator of History, Geography, and Political Science
10. Sharman Ladner, Secretary to Chief Planning Officer
11. Sam Lawler, Instructor of Heating, AC, & Refrigeration/Electricity Technology
12. Jacki Runnels, Instructor of Mathematics (Forrest County Center) and Instructional Area Coordinator (Forrest County Center)
13. Gwen Smith, Tech Prep Coordinator
14. Maggie Smith, Director of Hancock Center
15. Don Welsh, Director of Career and Technical Education Programs (Poplarville)

7. **Student Services Committee** is chaired by the Dean of Student Services. Its members are the Director of Recruitment and Orientation, Assistant Coordinator of Intramurals, Director of Financial Aid, Assistant Dean of Enrollment Management, three faculty representatives, and others as appointed by the President. Members also include the President, Vice President and Secretary of the Student Government Association.

The purpose of the Student Services Committee is to provide assistance in planning and evaluating activities to enrich and improve student life.

Meeting Schedule: Once each semester or as called by the Chair.

### **Student Services Committee**

1. Adam Breerwood, Dean of Student Services, Chair
2. Jack Byrd, Men's and Women's Soccer Coach and Assistant Recruiter
3. Jill Fletcher, Student Government Association President
4. Dow Ford, Assistant Dean of Enrollment Management
5. Leroy Frederick, Assistant Football Coach and Assistant Coordinator of Intramurals
6. Deborah Hewitt, Special Populations Coordinator (Forrest County Center)
7. Valerie Horne, Director of Financial Aid
8. Kasey King, Student Government Association Vice President
9. Hunter Lumpkin, Student Government Association Secretary
10. Jim Moore, Assistant Dean of Student Services
11. Caycee Simon, Director of Recruitment and Orientation
12. Tom Thoms, Instructor of Psychology

8. **Workforce Education Committee** is chaired by the Director of Workforce Education. It members are the Director of Adult Education Services, Workforce Training Project Manager, WIN Job Center Computer Instructor and Technician, Dislocated Worker Program Coordinator, GIS Training Manager, Construction Equipment Operation Instructors, Workforce and Economic Development Specialist, Utility Lineman Instructor, Commercial Driver's License Instructor, Leadership Development, and Secretary to Workforce Education.

The purpose of the Workforce Education Committee is to determine ways and means of improving workforce training.

Meeting Schedule: Once each semester or as called by the Chair.

### **Workforce Education Committee**

1. Scott Alsobrooks, Director of Workforce Education, Chair
2. Lee Bell, Workforce Training Project Manager
3. Rebecca Brown, WIN Job Center Computer Instructor and Technician
4. T. L. Davis, Construction Equipment Operation Instructor
5. Randy Henry, Utility Lineman Technology Instructor
6. Brad Ladner, Construction Equipment Operation Instructor
7. Lindsey Miller, Workforce and Economic Development Specialist
8. Donnie Odom, Commercial Driver's License Instructor
9. Lee Reid, Leadership Development
10. Angelia Ryals, Dislocated Worker Program Coordinator
11. Audrey Gray Smith, Secretary to Workforce Education
12. Troy Teadt, GIS Training Manager
13. Barry Upton, Director of Adult Education Services

9. **Quality Enhancement Plan (QEP) Committee** is chaired by the Director of the QEP. Its members represent a broad range of instructional and professional staff and are appointed by the President.

The purpose of the QEP Committee is to provide advice, direction, and research regarding the College's Quality Enhancement Plan.

Meeting Schedule: As called by the Chair.

### **Quality Enhancement Plan (QEP) Committee**

1. Jennifer Seal, Director of the QEP, Instructor of Mathematics, Chair
2. Becky Askew, Chief Planning Officer
3. Lonnie Burchell, Instructor of Biology
4. Cecil Burt, Dean of Forrest County Center
5. Toni Cowart, Instructor of Mathematics (Forrest County Center)
6. Glenn Dale, Instructor of Chemistry and Coordinator of Chemistry
7. Doug Donohue, Faculty Association President (Forrest County Center) and Instructor of Mathematics (Forrest County Center)
8. John A. Grant, Jr., Vice President for Instruction
9. Shelby Harriel, Instructor of Mathematics
10. Elizabeth Hillman, Mathematics Laboratory Instructor (Forrest County Center)
11. Steve Howard, Chief Technology Officer
12. Alicia Kimball, Assistant Director of Information Technology
13. Roger Knight, Dean of Business Services
14. William Lewis, President
15. Anita Morrow, Instructor of Mathematics
16. Judy Roane, Chair of Department of Science, Mathematics, and Business and Instructor of Mathematics
17. Jacki Runnels, Instructor of Mathematics (Forrest County Center) and Instructional Area Coordinator (Forrest County Center)
18. Ross Setze, Instructor of Physics and Mathematics
19. Martha Lou Smith, Director of Extended Education and Instructional Design
20. Kelly Tucker, Instructor of Mathematics
21. Brenda Wells, Institutional Research Specialist
22. Erin Westmoreland, Mathematics Laboratory Instructor
23. Brenda Windham, Technical Support Analyst

10. **Institutional Review Board** is chaired by the Chief Planning Officer. Its members are the Director of Workforce Education, Director of Development Foundation and Alumni Association, Grants Accountant, Institutional Research Specialist, and a community representative.

The purpose of the Institutional Review Board is to review grant proposals in order to ensure that each one is in compliance with the federal policy regarding the protection of human subjects.

Meeting Schedule: As called by the Chair.

### **Institutional Review Board**

1. Becky Askew, Chief Planning Officer, Chair
2. Scott Alsobrooks, Director of Workforce Education
3. James Barnes, Community Representative
4. Ernie Lovell, Director of Development Foundation and Alumni Association
5. Julie Ray, Grants Accountant
6. Brenda Wells, Institutional Research Specialist

11. **Information Technology Committee** is chaired by the Chief Technology Officer. Its members are appointed by the President.

The purpose of the Information Technology Committee is to provide assistance to the Chief Technology Officer in the area of technology advancement.

Meeting Schedule: Once a semester or as called by the Chair.

### **Information Technology Committee**

1. Steve Howard, Chief Technology Officer, Chair
2. Chuck Abadie, Director of Public Relations
3. Susan Anderson, Chair of Department of Business and Commerce Technology and Instructor of Computer Programming Technology
4. Becky Askew, Chief Planning Officer
5. Adam Breerwood, Dean of Student Services
6. Jeanne Dyar, Director of College Libraries
7. Dow Ford, Assistant Dean of Enrollment Management
8. Barbara Gandy, Director of Retention and Adult Services
9. Valerie Horne, Director of Financial Aid
10. Roger Knight, Dean of Business Services
11. Martha Lou Smith, Director of Extended Education and Instructional Design
12. Bobby Thrash, Instructor of Computer Science
13. Don Welsh, Director of Career and Technical Education Programs (Poplarville)

12. **Instructional Support Services Committee** is chaired by the Director of College Libraries. Its members are the Chief Technology Officer, Dean of Student Services, Dean of Business Services, Director of Extended Education and Instructional Design, Forrest County Center Librarian, Institutional Research Specialist, six faculty representatives, and others as appointed by the President.

The purpose of the Instructional Support Services Committee is to provide assistance to the Library and other areas of the College that provide support for the instructional area.

Meeting Schedule: Once each semester or as called by the Chair.

### **Instructional Support Services Committee**

1. Jeanne Dyar, Director of College Libraries, Chair
2. Susan Anderson, Chair of Department of Business and Commerce Technology and Instructor of Computer Programming Technology
3. Mary Benson, Librarian - Forrest County Center
4. Adam Breerwood, Dean of Student Services
5. Steve Howard, Chief Technology Officer
6. Roger Knight, Dean of Business Services
7. Barbara Mathis, Instructor of English
8. Catherine Merrikin, Chair of Department of Occupational Training (Forrest County Center) and Instructor of Micro Computer Specialist
9. Melinda Miller, Instructor of Biology
10. Dianne Smith, Instructor of Medical Office Systems Technology
11. Martha Lou Smith, Director of Extended Education and Instructional Design
12. Jim Walsh, Instructor of History
13. Brenda Wells, Institutional Research Specialist
14. Martha Willoughby, Chair of Department of Humanities and Social Sciences and Instructor of English

13. **Distance Learning Committee** is chaired by the Coordinator of Electronic and Distance Learning. Its members are appointed by the President.

The purpose of the Distance Learning Committee is to provide assistance to the Director of Extended Education and Instructional Design in the formulation and review of goals, policies, and procedures related to the various aspects of distance education.

Meeting Schedule: Once each semester or as called by the Chair.

### **Distance Learning Committee**

1. Michele Mitchell, Coordinator of Electronic and Distance Learning, Chair
2. Teresa Alexander, Instructor of Office Systems Technology
3. Karen Bond, Instructor of Mathematics
4. Patricia Cone, Instructor of Speech
5. Stacy Dawsey, Instructor/Coordinator - Learning Lab
6. Kimberly Ellis, Instructor of Office Systems Technology
7. Benny Hornsby, Instructor of Humanities/Social Sciences and Instructional Area Coordinator (Forrest County Center)
8. Jim Moore, Assistant Dean of Student Services
9. Julie Pierce, Instructor of Learning Lab (Forrest County Center)
10. Tara Rouse, Chair of Department of Health, Physical Education, and Recreation
11. Martha Lou Smith, Director of Extended Education and Instructional Design
12. Gloria Wasmund, Distance Learning Assistant

14. **Instructional Design Committee** is chaired by the Director of Extended Education and Instructional Design.

The purpose of the Instructional Design Committee is to provide guidance and assistance to the Director of Extended Education and Instructional Design in regard to the selection and implementation of instructional technology tools and the application of those tools.

Meeting Schedule: Once each semester or as called by the Chair.

### **Instructional Design Committee**

1. Martha Lou Smith, Director of Extended Education and Instructional Design, Chair
2. Lori Anderson, Chair of Department of Respiratory Care Technology and Instructor of Respiratory Care Technology (Forrest County Center)
3. Susan Anderson, Chair of Department of Business and Commerce Technology and Instructor of Computer Programming Technology
4. Laura Berry, Instructor of Speech
5. Jason Bordelon, Computer Technician
6. Lonnie Burchell, Instructor of Biology
7. Jana Causey, Instructor of Biology and Instructional Area Coordinator (Forrest County Center)
8. Jamie Dickson, Assistant Director of Wellness Center and Instructor of HPR
9. Candice Entrekin, Instructor of Associate Degree Nursing
10. Deana Holifield, Instructor of English
11. Michele Mitchell, Coordinator of Electronic and Distance Learning
12. Tonia Moody, ADA/Civil Rights Coordinator
13. Judy Roane, Chair of Department of Science, Mathematics, and Business and Instructor of Mathematics
14. Dannell Roberts, Instructor of Psychology
15. Ryan Ruckel, Instructor of History and English (Forrest County Center)

15. **Catalog Committee** is chaired by the Vice President for Instruction. Its members are the Dean of Student Services; Director of Retention and Adult Services; Assistant Dean of Enrollment Management; Director of Financial Aid; Dean of Forrest County Center; Director of Career and Technical Education Programs (Poplarville); Chief Planning Officer; Director of Extended Education and Instructional Design; Dean of Business Services; Director of Counseling, Advisement, and Placement Center; and others as appointed by the President.

The purpose of the Catalog Committee is to provide assistance for reviewing, revising, and evaluating the College catalog.

Meeting Schedule: Meetings scheduled as needed.

### **Catalog Committee**

1. John A. Grant, Jr., Vice President for Instruction, Chair
2. Becky Askew, Chief Planning Officer
3. Adam Breerwood, Dean of Student Services
4. Cecil Burt, Dean of Forrest County Center
5. Peggy Dease, Director of Nursing Education
6. Dow Ford, Assistant Dean of Enrollment Management
7. Barbara Gandy, Director of Retention and Adult Services
8. Valerie Horne, Director of Financial Aid
9. Randy Johnson, Instructor of Criminal Justice
10. Roger Knight, Dean of Business Services
11. Ann Moore, Director of Counseling, Advisement, and Placement Center
12. Cynthia Schafer, Media Specialist
13. Martha Lou Smith, Director of Extended Education and Instructional Design
14. Frankie Thomas, Secretary to the Vice President for Instruction
15. Kelly Tucker, Instructor of Mathematics
16. Don Welsh, Director of Career and Technical Education Programs (Poplarville)
17. Michelle Wilson, Instructor of English and Psychology and Library Technical Assistant, Hancock Center

16. **Financial Aid and Scholarship Committee** is chaired by the Director of Financial Aid. Its members are the Director Development Foundation and Alumni Association, Dean of Student Services, Dean of Business Services, Director of Retention and Adult Services, a counselor, and others as appointed by the President.

The purpose of the Financial Aid and Scholarship Committee is to provide assistance to the Director of Financial Aid in reviewing the financial aid scholarship program, selecting recipients for various College scholarships, and promoting an awareness among students of the financial assistance that is available.

Meeting Schedule: Once each semester or as called by the Chair.

### **Financial Aid and Scholarship Committee**

1. Valerie Horne, Director of Financial Aid, Chair
2. Adam Breerwood, Dean of Student Services
3. Patricia Cone, Instructor of Speech
4. Barbara Gandy, Director of Retention and Adult Services
5. Roger Knight, Dean of Business Services
6. Ernie Lovell, Director of Development Foundation and Alumni Association
7. Jan Stevens, Instructor of Medical Office Systems Technology
8. Joe Wesley, Counselor of Forrest County Center Career and Technical Education Programs
9. Lisa Williams, Instructor of Psychology

17. **Recruitment Committee** is chaired by the Director of Recruitment and Orientation. Its members are faculty and staff appointed by the President.

The purpose of the Recruitment Committee is to provide assistance to the Director of Recruitment and Orientation in recruiting students for the College.

Meeting Schedule: Once each semester or as called by the Chair.

### **Recruitment Committee**

1. Caycee Simon, Director of Recruitment and Orientation, Chair
2. Chuck Abadie, Director of Public Relations
3. Wendy Aubé, Academic Counselor
4. Steve Black, Instructor of History
5. Jack Byrd, Men's and Women's Soccer Coach and Assistant Recruiter
6. Dow Ford, Assistant Dean of Enrollment Management
7. Scott Kimball, Instructor of History and Geography and Coordinator of History, Geography, and Political Science
8. Jamie McMahon, Head Baseball Coach and Instructor of Health, Physical Education, and Recreation
9. Tonia Moody, ADA/Civil Rights Coordinator
10. Ellie Ratliff, Instructor of Automation and Controls Technology
11. Angelia Ryals, Dislocated Worker Program Coordinator
12. Gwen Smith, Tech Prep Coordinator
13. Maggie Smith, Director of Hancock Center
14. Martha Lou Smith, Director of Extended Education and Instructional Design
15. Jan Stevens, Instructor of Medical Office Systems Technology
16. Tom Thoms, Instructor of Psychology
17. Joe Wesley, Counselor of Forrest County Center Career and Technical Education Programs

18. **Retention of Students Committee** is chaired by the Director of Retention and Adult Services. Its members are faculty and staff appointed by the President.

The purpose of the Retention of Students Committee is to provide assistance to the Director of Retention and Adult Services in the retention of students.

Meeting Schedule: Once each semester or as called by the Chair.

### **Retention of Students Committee**

1. Barbara Gandy, Director of Retention and Adult Services, Chair
2. Chuck Abadie, Director of Public Relations
3. Lori Allemand, Student Advisor
4. Wendy Aubé, Academic Counselor
5. Heather Benoit, Secretary to Director of Retention and Adult Services
6. Steve Black, Instructor of History
7. Adam Breerwood, Dean of Student Services
8. Dow Ford, Assistant Dean of Enrollment Management
9. John Gibson, Instructor of Construction Management Technology
10. Kathy Hodge, Departmental Secretary for Fine Arts and Communication
11. Steve Howard, Chief Technology Officer
12. Tonia Moody, ADA/Civil Rights Coordinator
13. Ann Moore, Director of Counseling, Advisement, and Placement Center
14. Gwen Pugh, Student Support Services Educational Counselor
15. Frances Rawls, Bookstore Manager
16. Judy Roane, Chair of Department of Science, Mathematics, and Business and Instructor of Mathematics
17. Angelia Ryals, Dislocated Worker Program Coordinator
18. Caycee Simon, Director of Recruitment and Orientation
19. Elaine Smith, Curriculum Planning Specialist
20. Gwen Smith, Tech Prep Coordinator
21. Maggie Smith, Director of Hancock Center
22. Tom Thoms, Instructor of Psychology
23. Pamela Waddle, Instructor of Associate Degree Nursing (Sophomore)
24. Brenda Wells, Institutional Research Specialist
25. Joe Wesley, Counselor of Forrest County Center Career and Technical Education Programs

19. **Disability Services Advisory Committee** is chaired by the Director of Student Support Services. Its members are faculty, staff, and a student representative appointed by the President.

The purpose of the Disability Services Advisory Committee is to provide: 1) guidance and support related to professional judgment decisions of designated ADA/504 coordinators; 2) guidance and support for all policies and procedures related to disability accommodations provided to PRCC students including documentation standards, grievance procedures, the accommodation process, and the location of accessible facilities and services. The goal is the implementation of policies and procedures by the administration that accurately reflect PRCC's philosophical approach to providing disability services and to "ensure that disability related accommodations are provided to students" in compliance with federal statutes (Americans with Disabilities Act/ADA and Section 504 of the Rehabilitation Act of 1973).

Meeting Schedule: Once each semester or as called by the Chair.

### **Disability Services Advisory Committee**

1. Robert Escudero, Director of Student Support Services, Chair
2. Raymunda Barnes, Hancock Center Lead Instructor
3. Adam Breerwood, Dean of Student Services
4. Lonnie Burchell, Instructor of Biology
5. Brandi Deroche, Learning Lab Instructor
6. Barbara Gandy, Director of Retention and Adult Services
7. Eileen Hall, Public Service Library Assistant
8. Deborah Hewitt, Special Populations Coordinator (Forrest County Center)
9. Valerie Horne, Director of Financial Aid
10. Randy Johnson, Instructor of Criminal Justice
11. Barbara Mathis, Instructor of English
12. Tonia Moody, ADA/Civil Rights Coordinator
13. Brad Parker, Student Representative
14. Judy Roane, Chair of Department of Science, Mathematics, and Business and Instructor of Mathematics
15. Tara Rouse, Chair of Department of Health, Physical Education, and Recreation
16. Martha Lou Smith, Director of Extended Education and Instructional Design
17. Craig Tynes, Director of Physical Plant

20. **Athletic Advisory Council** is chaired by a person appointed by the President. Its members are the Dean of Student Services, a faculty member, a staff member, and a representative of the Student Government Association, and others as appointed by the President.

The purpose of the Athletic Advisory Council is to provide assistance in an advisory capacity to the intercollegiate athletic program as it relates to the overall philosophy and objectives of the College and to increase the College personnel's awareness of the athletic program's objectives and written policies.

Meeting Schedule: Meetings scheduled as needed.

### **Athletic Advisory Council**

1. Dow Ford, Assistant Dean of Enrollment Management, Chair
2. Adam Breerwood, Dean of Student Services
3. Anita Morrow, Instructor of Mathematics
4. Bobby Peterson, Maintenance Supervisor/Plumber
5. Tom Thoms, Instructor of Psychology
6. Student Government Representative

21. **Wellness Center Committee** is chaired by the Department Chair of Health, Physical Education, and Recreation. Its members are appointed by the President.

The purpose of the Wellness Center Committee is to plan, coordinate, implement, and evaluate the components needed in the Wellness Center.

Meeting Schedule: Once each semester or as called by the Chair.

### **Wellness Center Committee**

1. Tara Rouse, Chair of Department of Health, Physical Education, and Recreation
2. Chuck Abadie, Director of Public Relations
3. Joyce Applegate, Instructor of Biology
4. Becky Askew, Chief Planning Officer
5. Jamie Dickson, Assistant Director of Wellness Center and Instructor of HPR
6. Dow Ford, Assistant Dean of Enrollment Management
7. Barbara Gandy, Director of Retention and Adult Services
8. Sarah Henry, Secretary/Receptionist (Health, Physical Education, and Recreation)
9. Lindsay Loustalot, Instructor of A.D.N. and Nursing and Wellness Coordinator
10. Julie Pierce, Instructor of Learning Lab (Forrest County Center)
11. Doug Rowell, Director of Public Safety/Chief of Police
12. Leigh White, Softball Coach and Instructor of Health, Physical Education, and Recreation
13. Gabe Willis, Fitness/Wellness Specialist

22. **Physical Plant/Maintenance Committee** is chaired by the Dean of Business Services. Its members are the Director of Physical Plant, Vice President for Instruction, and Dean of Student Services.

The purpose of the Physical Plant/Maintenance Committee is to provide assistance for the upkeep of physical facilities and equipment.

Meeting Schedule: Once each semester or as called by the Chair.

**Physical Plant/Maintenance Committee**

1. Roger Knight, Dean of Business Services, Chair
2. Adam Breerwood, Dean of Student Services
3. John A. Grant, Jr., Vice President for Instruction
4. Craig Tynes, Director of Physical Plant

23. **Environmental Health and Safety Committee** is chaired by the Dean of Business Services. Its members are the Director of Physical Plant, Dean of Student Services, and School Nurse.

The purpose of the Environmental Health and Safety Committee is to ensure that adequate programs are provided for the protection of the health and safety of students, faculty, and staff and for compliance with appropriate codes and regulations.

Meeting Schedule: Meetings scheduled as needed.

**Environmental Health and Safety Committee**

1. Roger Knight, Dean of Business Services, Chair
2. Adam Breerwood, Dean of Student Services
3. Susie Hall, School Nurse
4. Craig Tynes, Director of Physical Plant

24. **Graduation Committee** is chaired by faculty members appointed by the President. Its members are faculty and staff recommended by the Vice President for Instruction.

The purpose of the Graduation Committee is to plan, coordinate, implement, and evaluate graduation ceremonies for the College.

Meeting Schedule: Once a year or as called by the Chair.

### **Graduation Committee**

1. Bill Coston, Instructor of Sociology, Coordinator of Sociology and Psychology, Chair
2. Eddy Gammel, Chair of Department of Industrial Technology and Instructor of Drafting and Design Technology, Co-Chair
3. Scott Kimball, Instructor of History and Geography and Coordinator of History, Geography, and Political Science, Co-Chair
4. Chuck Abadie, Director of Public Relations
5. Kenny Adams, Co-Chair of Department of Occupational Training and Instructor of Machine Shop Technology
6. Teresa Alexander, Instructor of Office Systems Technology
7. Susan Anderson, Chair of Department of Business and Commerce Technology and Instructor of Computer Programming Technology
8. Joyce Applegate, Instructor of Biology
9. Lourie Barnett, Instructor of Electronics Technology
10. Stephen Black, Instructor of History
11. Adam Breerwood, Dean of Student Services
12. Sabrina Brown, Instructor of Reading
13. Lonnie Burchell, Instructor of Biology
14. Cecil Burt, Dean of Forrest County Center
15. Vic Cerniglia, Instructor of Electronics Technology
16. Elizabeth Coston, Instructor - Learning Lab
17. Glenn Dale, Instructor of Chemistry and Coordinator of Chemistry
18. Stacy Dawsey, Instructor/Coordinator - Learning Lab
19. Mitch Deaver, Assistant Director to the Director of Public Relations and Dixie Drawl Advisor
20. David Foster, Instructor of Computer Network Technology
21. Gerald Hampton, Instructor of Chemistry and Physical Science
22. Delana Harris, Instructor of Business Marketing/Management Technology
23. Tina Jerome, Instructor of Criminal Justice
24. Randy Johnson, Instructor of Criminal Justice
25. Eric Leatherwood, Instructor of English
26. Brenda Lee, Instructor of Associate Degree Nursing (Sophomore)
27. Madelyn Lee, Instructor of Music
28. Barbara Mathis, Instructor of English
29. Catherine Merrikin, Chair of Department of Occupational Training (Forrest County Center) and Instructor of Micro Computer Specialist
30. Ann Moore, Director of Counseling, Advisement, and Placement Center
31. Bill Nix, Instructor of English
32. Robin Nix, Faculty Association President (Poplarville Campus) and Instructor of Spanish and English

**Graduation Committee** continued

33. Amy Perry, Instructor of Office Systems Technology
34. Wyndal Peterson, Instructor of Computer Programming Technology
35. Ellie Ratliff, Instructor of Instrumentation Technology
36. Archie Rawls, Chair of Department of Fine Arts and Communication and Instructor of Music
37. Judy Roane, Chair of Department of Science, Mathematics, and Business and Instructor of Mathematics
38. Dannel Roberts, Instructor of Psychology
39. Doug Rowell, Director of Public Safety/Chief of Police
40. Kris Sartin, Instructor of Instrumentation Technology
41. Dianne Smith, Instructor of Medical Office Systems Technology
42. Martha Lou Smith, Director of Extended Education and Instructional Design
43. Tracy Smith, Public Services Librarian
44. Jan Stevens, Instructor of Medical Office Systems Technology
45. Tom Thoms, Instructor of Psychology
46. Craig Tynes, Director of Physical Plant
47. Greg Underwood, Instructor of English (Forrest County Center) and Instructional Area Coordinator (Forrest County Center)
48. Jesse Walker, Instructor of Drafting and Design Technology
49. Jim Walsh, Instructor of History
50. Judy Wells, Special Populations Coordinator (Poplarville)
51. Don Welsh, Director of Career and Technical Education Programs (Poplarville)
52. Joe Wesley, Counselor of Forrest County Center Career and Technical Education Programs
53. Carol Williams, Instructor of Business Marketing/Management Technology

25. **Student Activities Committee** is chaired by the Coordinator of Student Life. Its members are faculty and staff appointed by the President.

The purpose of the Student Activities Committee is to plan, coordinate, implement, and evaluate student activities and intramural activities.

Meeting Schedule: Once each semester or as called by the Chair.

### **Student Activities Committee**

1. Tom Smith, Coordinator of Student Life, Chair
2. Adam Breerwood, Dean of Student Services
3. Jack Byrd, Men's and Women's Soccer Coach and Assistant Recruiter
4. Dow Ford, Assistant Dean of Enrollment Management
5. Justin Ford, Assistant Soccer Coach and Men's Suite Head Resident
6. Leroy Frederick, Assistant Football Coach and Assistant Coordinator of Intramurals
7. Barbara Gandy, Director of Retention and Adult Services
8. Ronn Hague, Digital Media Coordinator/Museum Director
9. Alicia Kimball, Assistant Director of Information Technology
10. Scott Kimball, Instructor of History and Geography and Coordinator of History, Geography, and Political Science
11. Chastity McLemore, Cheerleading Sponsor
12. Ann Moore, Director of Counseling, Advisement, and Placement Center
13. Jim Moore, Assistant Dean of Student Services
14. Frances Rawls, Bookstore Manager
15. John Robinson, Security Officer and Pearl River Hall Head Resident
16. Tara Rouse, Chair of Department of Health, Physical Education, and Recreation
17. Caycee Simon, Director of Recruitment and Orientation
18. Martha Lou Smith, Director of Extended Education and Instructional Design
19. Jan Stevens, Instructor of Medical Office Systems Technology
20. Gabe Willis, Fitness/Wellness Specialist
21. Student Government Association Representative

26. **Dramatics Committee** is chaired by a faculty member appointed by the President. Its members are faculty members appointed by the Chair.

The purpose of the Dramatics Committee is to plan, coordinate, implement, and evaluate the dramatic and fine arts events scheduled by the College.

Meeting Schedule: Once each semester or as called by the Chair.

**Dramatics Committee**

1. Christopher Flynn, Instructor of Speech and Theater, Chair
2. Laura Berry, Instructor of Speech
3. Kyle Hill, Director of Bands and Instructor of Music
4. Bill Nix, Instructor of English
5. Archie Rawls, Chair of Department of Fine Arts and Communication and Instructor of Music
6. LaDona Tyson, Instructor of Music and Director of Choral Groups

27. **Homecoming Committee** is chaired by the Director of the Development Foundation and Alumni Association. Its members are faculty and staff appointed by the President.

The purpose of the Homecoming Committee is to plan, coordinate, implement, and evaluate Homecoming activities.

Meeting Schedule: Once a year or as called by the Chair.

### **Homecoming Committee**

1. Ernie Lovell, Director of Development Foundation and Alumni Association, Chair
2. Chuck Abadie, Director of Public Relations
3. Billy Alfred, Custodian
4. Steve Black, Instructor of History
5. Marie Bowden, Custodian Supervisor
6. Adam Breerwood, Dean of Student Services
7. Joan Brown, Secretary to Director of Career and Technical Education Programs (Poplarville)
8. Vic Cerniglia, Instructor of Electronics Technology
9. Karen Creely, Accountant, Development Foundation and Alumni Association
10. Becky Dale, Instructor of Associate Degree Nursing (Freshman)
11. Peggy Dease, Director of Nursing Education
12. Mitch Deaver, Assistant Director to the Director of Public Relations and Dixie Drawl Advisor
13. Dow Ford, Assistant Dean of Enrollment Management
14. Delana Foster, Instructor of Marketing/Management Technology
15. Barbara Gandy, Director of Retention and Adult Services
16. Dean Garland, Cafeteria Manager
17. John A. Grant, Jr., Vice President for Instruction
18. Ronn Hague, Digital Media Coordinator/Museum Director
19. Susie Hall, School Nurse
20. Candace Harper, Coordinator of Alumni Services
21. Sarah Henry, Secretary/Receptionist (Health, Physical Education, and Recreation)
22. Donna Herndon, Secretary to Athletic Department
23. Kyle Hill, Director of Bands and Instructor of Music
24. Kathy Hodge, Departmental Secretary for Fine Arts and Communication
25. Steve Howard, Chief Technology Officer
26. Alicia Kimball, Assistant Director of Information Technology
27. Scott Kimball, Instructor of History and Geography and Coordinator of History, Geography, and Political Science
28. Chastity McLemore, Cheerleading Sponsor
29. Jamie McMahon, Head Baseball Coach and Instructor of Health, Physical Education, and Recreation
30. Johanna Peterson, Head Resident, Huff Hall
31. Archie Rawls, Chair of Department of Fine Arts and Communication and Instructor of Music
32. Tara Rouse, Chair of Department of Health, Physical Education, and Recreation
33. Kenny Russell, Composer and Printer
34. Judy Shaw, Instructor of Child Development Technology
35. Caycee Simon, Director of Recruitment and Orientation
36. Daniel Smith, Instructor of Truck Driving/CDL Testing
37. Martha Lou Smith, Director of Extended Education and Instructional Design
38. Tom Smith, Coordinator of Student Life

## **Homecoming Committee** continued

39. Porter Soley, Instructor of Masonry
40. Camille Soulier, Instructor of Health, Physical Education, and Recreation
41. Debbie Terrell, Secretary to Director of Development Foundation and Alumni Association
42. Craig Tynes, Director of Physical Plant
43. LaDona Tyson, Instructor of Music and Director of Choral Groups
44. Brenda Wells, Institutional Research Specialist
45. Don Welsh, Director of Career and Technical Education Programs (Poplarville)
46. Leigh White, Softball Coach and Instructor of Health, Physical Education, and Recreation
47. Carol Williams, Instructor of Business Marketing/Management Technology
48. Martha Willoughby, Chair of Department of Humanities and Social Sciences and Instructor of English
49. Brenda Windham, Technical Support Analyst

28. **Calendar Committee** is chaired by the Vice President for Instruction. Its members are the Chief Planning Officer, Dean of Student Services, Dean of Forrest County Center, Assistant Dean of Enrollment Management, Director of Retention and Adult Services, Director of Development Foundation and Alumni Association, Director of Extended Education and Instructional Design, Director of Career and Technical Education Programs (Poplarville), three faculty representatives, and two staff representatives.

The purpose of the Calendar Committee is to prepare and recommend the official College Calendar.

Meeting Schedule: Once every other year or as called by the Chair.

### **Calendar Committee**

1. John A. Grant, Jr., Vice President for Instruction, Chair
2. Becky Askew, Chief Planning Officer
3. Adam Breerwood, Dean of Student Services
4. Cecil Burt, Dean of Forrest County Center
5. Dow Ford, Assistant Dean of Enrollment Management
6. Barbara Gandy, Director of Retention and Adult Services
7. Pamela Jones, Instructor of Music
8. Ernie Lovell, Director of Development Foundation and Alumni Association
9. Catherine Merrikin, Chair of Department of Occupational Training (Forrest County Center) and Instructor of Business Technology
10. Kaye Olsen, Secretary/Schedule & Graduation Clerk to Vice President for Instruction
11. Michelle Owens, Data Management Advisor
12. Tara Rouse, Chair of Department of Health, Physical Education, and Recreation
13. Martha Lou Smith, Director of Extended Education and Instructional Design
14. Don Welsh, Director of Career and Technical Education Programs (Poplarville)

29. **Counseling, Advisement, and Placement Committee** is chaired by the Director of Counseling, Advisement, and Placement Center. Its members are the Chair of Department of Business and Commerce Technology and Instructor of Computer Programming Technology, Chief Planning Officer, Dean of Student Services, Dean of Forrest County Center, Vice President for Instruction, Chief Technology Officer, Academic Counselor, Chair of Department of Science, Mathematics, and Business and Instructor of Mathematics, Director of Hancock Center, and Director of Career and Technical Education Programs (Poplarville).

The purpose of the Counseling, Advisement, and Placement Committee is to provide support and direction for activities and services coordinated through the Counseling and Career Center.

Meeting Schedule: Once each semester or as scheduled by chair.

### **Counseling, Advisement, and Placement Committee**

1. Ann Moore, Director of Counseling, Advisement, and Placement Center; Chair
2. Lori Allemand, Student Advisor
3. Susan Anderson, Chair of Department of Business and Commerce Technology and Instructor of Computer Programming Technology
4. Becky Askew, Chief Planning Officer
5. Wendy Aubé, Academic Counselor
6. Cecil Burt, Dean of Forrest County Center
7. John A. Grant, Jr., Vice President for Instruction
8. Steve Howard, Chief Technology Officer
9. Judy Roane, Chair of Department of Science, Mathematics, and Business and Instructor of Mathematics
10. Maggie Smith, Director of Hancock Center
11. Don Welsh, Director of Career and Technical Education Programs (Poplarville)