

## **HOUSING/EMPLOYEES**

### Policy:

Housing facilities on campus may be available for College employees. Two-bedroom apartments will have a rental charge of \$300 per month and utilities charge of \$100 per month. Three-bedroom apartments will have a rental charge of \$350 per month and utilities charge of \$125 per month. The following procedures may not be changed without the approval of the Board of Trustees.

### Procedure:

All applications for College housing must be submitted to the President. The following criteria will be used in making assignments:

1. An applicant must be under contract as a full-time employee of the College.
2. Ownership of a house or residency in another house disqualifies one for College housing.
3. Seniority is a factor that will be considered in making decisions.
4. Professional staff have priority in considerations relative to College housing.
5. Beginning July 1, 2000, the ten (10) faculty/staff apartment units will be used for transition housing, not as permanent dwelling, and that use will be limited to a period of time not to exceed 24 months.
6. Rent values will be reviewed and adjusted, if necessary, at the end of each five (5) years.
7. There will be no multi-family residency in faculty/staff housing.
8. Effective January 1, 2001, there will be no pets allowed for new residents of faculty/staff apartment units.
9. Individual exceptions for consideration to the above criteria will be submitted by the President to the Board of Trustees.

Occupants of College housing will be responsible to the President or his designee for rules and regulations pertaining to tenants.