

NON-INSTITUTIONAL EMPLOYMENT

Policy:

Full-time employees of Pearl River Community College who assume additional employment of other duties outside the College are required to give priority to their full-time responsibilities.

Procedure:

1. When non-institutional employment or other duties interfere with the satisfactory execution of the full-time employment, the Vice President for Instruction or supervisor will discuss the problem with the employee.
2. If the employee continues to offer less than satisfactory performance in the full-time position, the employee may not be offered a contract for the subsequent school session.