
Career-Technical Scholarship

For graduates of schools having an Articulated Training Agreement with Pearl River Community College, full tuition and half tuition scholarships will be awarded to entering career-technical freshmen who meet the following qualifications:

- High school diploma
- Completed a two-year career-technical program in high school
- Enroll full time (within a year after high school graduation) in a career-technical program at PRCC
- Full tuition scholarships require overall "B" average or above in high school
- Half tuition scholarships require overall "C" average in academic courses with an "A" average in career-technical program courses in high school

Requirements for Admission

- Official copy of high school transcript or official copy of GED scores
- Completed application of admission (also available online at www.prcc.edu)
- College/University transcript (if applicable)
- Official copy of ACT scores

Submit the above documents to:

Office of Admissions
Pearl River Community College
101 Highway 11 North
Poplarville, MS 39470

Why College?

Research shows that education pays. Students who complete associate degrees and certificates are more likely to move into professional positions with higher earnings. Students with a solid education beyond high school can expect to earn an average of \$250,000 more than people with only a high school diploma.

General Information

Pearl River Community College
101 Highway 11 North
Poplarville, MS 39470

Main Number	601-403-1000
Career-Technical Affairs	601-403-1101
Admissions Office	601-403-1214
Financial Aid Office	601-403-1089
Counseling Center	601-403-1250
ACT or GED Test	601-403-1250
Distance Learning	601-403-1110

Check us out on the net at

www.prcc.edu



PRCC reserves the right to alter or change any statement contained herein without prior notice.

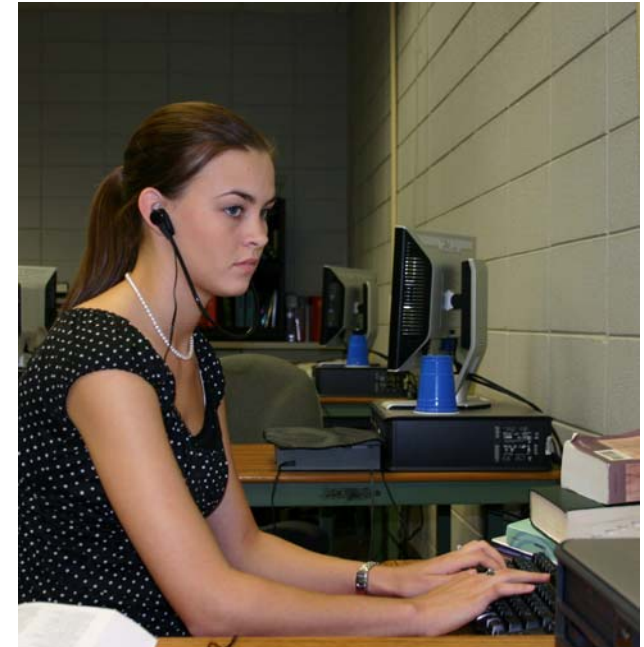
Pearl River Community College offers equal education and employment opportunities. We do not discriminate on the basis of race, religion, color, sex, age, national origin, veteran status, or disability.

Any person needing to request accommodations, special assistance, or alternate format publication, please contact the ADA Coordinator's office at 601-403-1260.

Business and Office Related Technology

Medical Billing and Coding Technology Medical Office Technology

Poplarville Campus



PEARL RIVER
COMMUNITY COLLEGE

Where your future begins

Medical Billing and Coding Technology

Freshman Year ♦ First Semester

	Hrs.
BOT 1613 Medical Terminology I.....	3
BOT 1113 Document Formatting	3
BOT 1133 Microcomputer Applications.....	3
BOT 1313 Applied Business Math	3
BOT 1713 Mechanics of Communication.....	3
BOT 1413 Records Management.....	3

Freshman Year ♦ Second Semester

BOT 1143 Word Processing.....	3
BOT 2813 Business Communication	3
BOT 1433 Business Accounting.....	3
BOT 1623 Medical Terminology II.....	3
ENG 1113 English Composition I.....	3
_____ Humanities/Fine Arts Elective	3

Sophomore Year ♦ First Semester

BOT 2523 Medical Transcription I.....	3
BOT 2743 Medical Office Concepts.....	3
BOT 2643 CPT Coding	3
BOT 2653 ICD Coding	3
BOT 2413 Computerized Accounting.....	3
_____ Math/Science Elective.....	3

Sophomore Year ♦ Second Semester

BOT 2663 Advanced Coding.....	3
BOT 2753 Medical Information Management.....	3
BOT 2673 Medical Insurance Billing	3
PSY 1513 General Psychology.....	3
SPT 1113 Public Speaking I.....	3
_____ Approved BOT Elective.....	3

Total Hours.....72

Approved BOT Electives:

- BOT 1813 Electronic Spreadsheet
- BOT 2323 Database Management
- BOT 2533 Medical Transcription II

Medical Office Technology (Transcription)

Freshman Year ♦ First Semester

	Hrs.
BOT 1613 Medical Terminology I.....	3
BOT 1113 Document Formatting	3
BOT 1133 Microcomputer Applications	3
BOT 1313 Applied Business Math	3
BOT 1713 Mechanics of Communication	3
BOT 1413 Records Management	3

Freshman Year ♦ Second Semester

BOT 1143 Word Processing.....	3
BOT 2813 Business Communication	3
BOT 1433 Business Accounting	3
BOT 1623 Medical Terminology II.....	3
BOT 1123 Keyboard Skillbuilding	3
ENG 1113 English Composition I	3

Sophomore Year ♦ First Semester

BOT 2523 Medical Transcription I.....	3
BOT 2743 Medical Office Concepts.....	3
BOT 2643 CPT Coding.....	3
BOT 2653 ICD Coding.....	3
BOT 2413 Computerized Accounting.....	3
_____ Math/Science Elective.....	3

Sophomore Year ♦ Second Semester

BOT 2533 Medical Transcription II	3
BOT 2753 Medical Information Management.....	3
BOT 2823 Communication Technology.....	3
PSY 1513 General Psychology.....	3
SPT 1113 Public Speaking I	3
_____ Humanities/Fine Arts Elective.....	3

Total Hours.....72

For Program Information

Call or write:

Business and Office Related Technology
 Pearl River Community College
 101 Highway 11 North
 Poplarville, MS 39470

Business and Office Related Technology Instructors:

Teresa Alexander (601) 403-1103
 talexander@prcc.edu

Kimberly Ellis (601) 403-1113
 kellis@prcc.edu

Amy Perry..... (601) 403-1188
 aperry@prcc.edu

Dianne Smith..... (601) 403-1282
 gdsmith@prcc.edu

Janice Stevens..... (601) 403-1104
 jstevens@prcc.edu

or

Career-Technical Education
 Pearl River Community College
 101 Highway 11 North
 Poplarville, MS 39470
 (601) 403-1101

Brochure revised: December 20, 2009

