Pearl River Community College
Practical Nursing Dual Application
Information

We are pleased that you have shown an interest in the Practical Nursing Dual program at Pearl River Community College (PRCC). Our Dual program is offered to 12th grade students attending high school in the Pearl River Community College District Counties. Entry into this program is offered only in the Fall semester. The PRCC Practical Nursing program is accredited by the “Mississippi Community College Board”. (MCCB)

To establish if a high school student is eligible for Practical Nursing (PN) dual enrollment at Pearl River Community College they must meet the following:

1. Submit an acceptable ACT score and sub-test scores. Acceptable scores are: composite of 16, with the sub-test score of 14 or above in Reading and a 14 or above in Mathematics. All dual enrollment students must have ACT scores on file with PRCC
2. Completed a minimum of 14 core high school units
3. Earned a 3.0 grade point average on a 4.0 scale, or better, on high school courses, as documented on an official high school transcript
4. Obtained an unconditional written recommendation from their high school principal and/or guidance counselor

For those eligible, this is How to Apply

The applicant must complete:
1. Pearl River Community College application- parent signature required
2. Practical Nursing Program application
3. Dual Enrollment Recommendation Form- completed by counselor
4. Parent-Student agreement form-signatures required
5. Official high school transcript and ACT scores
6. FERPA form-Family Educational Rights and Privacy Act

Submit materials to: Nancy Gilbert ngilbert@prcc.edu Bldg 5, (Hattiesburg) Forrest County Center OR Mrs. Camille Killough, ckilough@prcc.edu Nursing Bldg Poplarville Campus.

Pearl River Community College offers equal education and employment opportunities. The College does not discriminate on the basis of race, religion, color, sex, age, national origin, veteran status, or disability. For inquiries regarding the non-discrimination policies or to request accommodations, special assistance, or alternate format publication please contact Tonia Moody, Director of Admissions and Records, ADA/Civil Rights Coordinator, and Title IX Coordinator at P.O. Box 5537, Poplarville, MS 39470 or 601-403-1060.
How Selection is Made

Applicants will be selected by Point(s) awarded using this scale:

<table>
<thead>
<tr>
<th>Student’s ACT Scores</th>
<th>Points awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>27 or higher</td>
<td>10</td>
</tr>
<tr>
<td>25-26</td>
<td>8</td>
</tr>
<tr>
<td>23-24</td>
<td>6</td>
</tr>
<tr>
<td>20-22</td>
<td>4</td>
</tr>
<tr>
<td>18-19</td>
<td>2</td>
</tr>
<tr>
<td>16-17</td>
<td>1</td>
</tr>
</tbody>
</table>

**Ranking of High School GPA based on Official Transcript**, Students must supply PRCC with an official transcript after completing the 11th grade and a second transcript after graduation.

<table>
<thead>
<tr>
<th>G.P.A. Range</th>
<th>Points awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.8 – 4.0</td>
<td>10</td>
</tr>
<tr>
<td>3.5 – 3.7</td>
<td>8</td>
</tr>
<tr>
<td>3.2 – 3.4</td>
<td>6</td>
</tr>
<tr>
<td>3.0 – 3.1</td>
<td>4</td>
</tr>
</tbody>
</table>

**High school Allied Health classes**

<table>
<thead>
<tr>
<th>Points awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two years completed</td>
</tr>
<tr>
<td>One year completed</td>
</tr>
</tbody>
</table>

For those applicants selected for admission
As determined by this point system (Ranked Highest to Lowest):

1. Applicants and their parent(s) or legal guardian must attend an information session at PRCC. We will answer questions and address concerns of parents and students.

2. A physical exam is required. The physical is to confirm that the applicant is in good health and possesses the required physical abilities to function satisfactorily within the program and the occupation. TB screening is required as part of the physical exam. The results must render a negative result or treatment protocol.
3. Drug screening will be required from a specific lab; Health Works located at 5909 US Hwy 49, Hattiesburg, and must render a negative result in order to continue.

4. Obtain “Form #121, Certificate of Immunization Compliance” from the Health Department in your county; it should state that you are complete for school, university/college, or work requirements (see specific immunizations on check-off list once accepted).

5. PRCC will submit your fingerprints for a Criminal Background Check (CBC) in accordance with section 43-11-13 of the Mississippi Code of 1972. You must not have any disqualifying event(s); as listed in section 43-11-13 of the Mississippi Code of 1972. This process is necessary for the practical nursing student to enter the healthcare facilities for clinical. All practical nursing students must participate in required clinical activities to progress and complete the PN Program. Those under 18 will be asked to submit a Notarized Affidavit which will be used until the student turns 18 at which time a CBC will be required. This is the first of two Criminal Background Checks required while in the program.

6. CPR (Health Care Provider) is required prior to any clinical activity, and must not expire prior to graduation from the Practical Nursing program.

7. Meet all other clinical facility requirements including provide proof of health insurance.

8. Qualified alternates will be placed on a waiting list and may be selected to fill any vacancies that occur prior to the end of late registration.


10. All admission materials must be delivered in person to: The Practical Nursing offices of the campus where you are applying. Contact person: Mrs. Camille Killough, ckillough@prcc.edu 601-403-1079, Nursing Bldg., Poplarville OR Mrs. Nancy Gilbert, ngilbert@prcc.edu, 601-554-5504.

   Critical Elements

As a student seeking admission to the Practical Nursing program, we would like you to be made aware of some critical elements for performance and completion:

- Stand for prolonged periods, up to eighty percent of clinical time
- Walk, bend, stoop, kneel, squat, push, pull, lift, and reach overhead
- Possess sufficient gross and fine motor coordination to perform nursing procedures
- See, talk and hear with sufficient acuity to perform client care
• Tolerate exposure to disinfectants, soap, cleansers, plastic and other materials used in protective equipment and for procedures
• Complete all requirements for high school graduation
• Obtain an average of 80% (79.45) or greater in each course to progress in the program.

All dual students must provide their own transportation to and from the class/lab and clinical sites. PRCC does not provide student transportation.

The Practical Nursing Dual program grant will pay for all tuition, fees and supplies until the student graduates from high school, **as long as funds are available.** PRCC will inform students and their parents if funding has been approved prior to the program starting each fall. After high school graduation each student will be assessed fees in accordance with the fees other Practical Nursing students incur. “A high school student who is dually enrolled in courses at Pearl River Community College is **not** eligible for PRCC institutional scholarships, state, or federal student financial aid”. After high school graduation students are then eligible to apply for any available scholarships, state or federal student aid.

Should a student decide to withdraw from the Practical Nursing Dual Enrollment program prior to high school graduation the student must have the high school counselor and their parents complete the withdrawal forms. Should a student decide to withdraw from high school, they are no longer eligible for this program.

Upon graduation from PRCC, the practical nursing program graduate will receive a “Certificate of Proficiency” and may be eligible to write the National Council Licensure Exam (NCLEX) for practical nurses. Licensing of practical nursing is regulated by the Mississippi Board of Nursing (MBON). The MBON requires a separate fingerprinting and background check conducted by their criminal investigations department prior to graduation. This will be the second Criminal Background check you will have completed while in the program. You will be assessed a fee for this service by the MBON. Conviction of a misdemeanor or felony offense may be grounds for refusal by the board to issue a license. This will be scheduled during the fourth semester of the program.

**Definition of Practical Nursing**

The nursing faculty supports the description of the practical nurse from the State of Mississippi Law and Rules and Regulations, 2012. “The practice of nursing by a licensed practical nurse means the performance for compensation of services requiring basic knowledge of the biological, physical, behavioral, psychological and sociological sciences and of nursing procedures which do not require the substantial skill, judgment, and knowledge required of a registered nurse. These services are performed under the direction of a registered nurse of a licensed physician or
licensed dentist and utilize standardized procedures in the observation and care of
the injured and infirm; in the maintenance of health; in action to safeguard life and
health; and in the administration of medication and treatments prescribed by any
physician or licensed dentist authorized by state law to prescribe.”

Pearl River Graduation Requirements:

1. Complete all PN courses, including clinical, with a minimum grade of “80”
2. Complete all requirements for high school graduation and submit an official
   transcript with your date of high school graduation
3. Complete the program within the four semesters (18 months)
4. Meet all other PRCC class and graduation requirements
5. Apply for PRCC graduation on-line (fourth semester)

Practical Nursing Dual Curriculum

Beginning each August

Semester one (fall)

Body Structure and Function: PNV 1213  
Nursing Fundamentals and Clinical: PNV 1443

Semester two (spring)

Nursing Fundamentals and Clinical continued

Semester three (summer)

Specialty Areas in Nursing: PNV 1728  
IV Therapy and Pharmacology: PNV 1524

Semester four (fall)

Adult Health Nursing Concepts and Clinical: PNV 1682  
Transitions: PNV 1914

Program total clock hours = 980
Semester credit hours = 44
DEPARTMENTAL APPLICATION FOR ADMISSION
PRACTICAL NURSING PROGRAM

Date of Application__________________________ Date of Birth__________________________

Name__________________________________________________________________________

Last First MI Maiden

Address________________________________________________________________________

Street or PO Box City ST. Zip

Phone Number(s)____________________________ or ________________________________

Email address________________________________________________________________________ (this is our contact information)

Are you presently a high school student?________ If so, when do you expect to graduate?_____

Have you attended ANY CAMPUS of PRCC before?________yes________no

In addition to this application for Practical Nursing, have you applied for admission to any other nursing

Or allied health program? If so, which program?________________________________________

Have you ever been convicted of a felony?________________________yes________no

If so, please list below:

Date Conviction

________________________

________________________

I agree that this application is true to the best of my knowledge and that deliberate falsification of
information will result in denial of admission to the Practical Nursing program at Pearl River Community
College. I am aware of and agree that my police record may be checked.

Applicant’s Signature__________________________ Date __________________
Dual Enrollment Student/Parent Agreement

Student: _____________________________ Social Security Number ______________________

School: ______________________________

<table>
<thead>
<tr>
<th>Course</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

We, the student and parent (or guardian), agree for the named student to enroll in the Dual Enrollment Program offered in coordination with the school district and Pearl River Community College. We understand the course selection for enrollment will be authorized each term by the high school counselor for courses that are creditable toward the high school diploma.

We agree to abide by guidelines of the Dual Enrollment Program, as well as the College policies and procedures, while enrolled in PRCC. We will cooperate with both the high school and College in fulfilling responsibilities. We understand that any courses registered for, or grades received, become a permanent part of the student’s college record. At the end of each semester, we authorize PRCC to forward grades to the high school.

**We understand it is the student’s responsibility to receive approval from the high school counselor for permission to drop or withdraw from a Dual Enrollment course.**

We certify that all the information submitted is true to the best of our knowledge. We understand that any misrepresentations of facts may result in the immediate cancellation of the student’s application or registration.

________________________________________
Student’s signature and date

________________________________________
Parent’s signature and date
Family Educational Rights and Privacy Act (FERPA)

The Family Education Rights and Privacy Act (FERPA) (20 U.S.C. & 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children’s education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are “eligible students”.

- Parents or eligible students have the right to inspect and review the student’s education records maintained by the school. Schools are not required to provide copies of records unless for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

- Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parents or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parents or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

- Generally, schools must have written permission from the parents or eligible student in order to release any information from a student’s educational record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR & 99.31)

  School officials with legitimate educational interest
  Other schools to which a student is transferring
  Specified officials for audit or evaluation purposes
  Appropriate parties in connection with financial aid to a student
  Organizations conducting certain studies for or on behalf of the school
  Accrediting organizations
  To comply with a judicial order or lawfully issued subpoena
  Appropriate officials in cases of health and safety emergencies and
  State and local authorities, within a juvenile justice system, pursuant to specific
  State Law

Schools may disclose, without consent, “directory” information such as a student’s name, address, telephone number, date and place of birth, honors and awards and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook or newspaper article) is left to the discretion of each school.
Pearl River community College  
FERPA Waiver Form

I waive all rights granted to me under the Federal Educational Rights and Privacy Act (FERPA) to Pearl River Community College to release all personal information to the following parties:

1. 

2. 

3. 

4. 

______________________________________________

Print name

______________________________________________

Student’s signature

______________________________________________

Student ID number

______________________________________________

Date

FERPA page 2
Dual Enrollment Recommendation Form

It is my pleasure to recommend, _____________________________, to be admitted in the Dual Enrollment Program at Pearl River Community College.

High School: ____________________________________________

Course(s): _____________________________________________

Requirements needing certification from high school counselor or principal:

High school grade point average (GPA) __________ (Minimum of 3.0 on a 4.0 scale)

High school Carnegie/Core units completed __________ (Minimum of 14 units)

ACT Score:

_____ English sub-score (Minimum of 16 for Composition I, with the minimum Reading sub-score)

_____ Math sub-score (Minimum of 18 for College Algebra, with two years of high school Algebra having earned a “C” or better)

_____ Reading sub-score (Minimum of 16 for all courses, excluding College Algebra)

__________________________________________ _________________________
High School Counselor/ Principal Signature Date

__________________________________________ _________________________
PRCC Dual Enrollment Signature Date

Please attach the following information to this Dual Enrollment Recommendation Form to complete the Dual Enrollment Packet:

1. Copy of Official high school transcript with ACT scores noted.

2. Pearl River Community College application for admissions.

3. Student’s/ Parent’s Agreement.
Are you ready to turn in your application?

__________Have you completed the PN application form?

__________Have you completed the application to PRCC?

__________Have you obtained an official transcript showing completion of the 11th grade so your GPA can be determined? If the student hand-delivers the transcript, it must be in a sealed envelope.

__________Have you taken the ACT and is it recorded on your HS transcript?

__________Have you obtained letters of recommendation from your high school?

__________Do you have your parent or guardian signature(s) on the forms included in this application packet?

The materials submitted for admission will be reviewed by the PN Department, and originals will be sent to the Office of Extended Education and Instruction. The COMPLETED Dual Enrollment Packet must be on file in the Office of Extended Education before the above student will be allowed to enroll at Pearl River Community College.